

Report Set of Web Based Time Office Software

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1. MASTERS REPORTS

1.1 COMPANY MASTER

This report provides the details of the company as entered in the master records.

COMPANYCODE	COMPANYNAME	COMPANYADDRESS	SHORTNAME	PANNUM	TANNUMBER	GSTNO	PFNO	ESINo	LCNO	RegNo	Email
001	Starlink Communication Pvt. Ltd.	D-88/4, Pocket D, Okhla Phase I, Okhla Industrial Estate, New Delhi, Delhi 1100									
002	WIPRO ENTERPRISES PRIVATE LIMITED	Plot Not-87, EPIP Phase -1, Jharmajri, Baddi, Distt- Solan (HP), HP,174103									
B01	STAR BIO	OKHLA	SB	SUDHBCBBHBB	HBD8C	chsbc	BDHSB	BBSFVB	DHBHC	cbsub	cbyudfvb@gmail.com
LEN	LENOVO LEIGON	DELHI	LENOVO	123456789	345678	345678	2345678	345678	2345678	345678	LENOVO@GMil.com
S01	BIO MATRICS	NOIDA	BIO	1234567890	ERTYUIOP	ERTYUIO	ERTYUIO	ERTYUIO	ERTYUIO	ERTYUIO	ERTYUI@GMAIL.COM

1.2 DEPARTMENT MASTER

This report provides the details of the department as entered in the master records.

DEPARTMENTCODE	DEPARTMENTNAME	DEPARTMENTHEAD
COS	CUSTOMER SUPPORT	VISHAL
D01	TESTING	
D02	Software	
SUP	support	atul

1.3 DESIGNATION

This report provides the details of the designation as entered in the master records.

DesigCode	DesigName	
001	ENGINEER	
002	SR ENGINEER	
ENG	HARDWARE ENG`	

1.4 CATEGORY MASTER

This report provides the details of the Category as entered in the masters.

CAT	CATAGORYNAME
001	STAFF
002	WORKER
003	Contractor
ASS	ASSOCIATTE
STA	STAFF

1.5 SHIFT MASTER

This report provides the details of the Shift as entered in the masters.

SHIFT	STARTTIME	ENDTIME	LUNCHTIN	LUNCHDU	LUNCHENI	ORDERINI	OTSTARTA	OTDEDUC	LUNCHDEI	SHIFTPOS	SHIFTDUR	OTDEDUC	otdeductl	AbsentLa	MaxOT	Active	FlexiInTir	FlexiOutT	FlexiHalf	FlexiHalf	IsFlexi	FlexiInMc	MinWorkl	MinWork
A	06:00:00	14:30:00	00:00:00	0	00:00:00	0	0	0	0	DAY	510	0	0	0	1439	Y	0	0	0	0	FALSE	0	0	0
B	15:00:00	23:00:00	00:00:00	0	00:00:00	0	0	0	0	DAY	480	0	0	0	1439	Y	0	0	0	0	FALSE	0	0	0
C	23:00:00	06:00:00	00:00:00	0	00:00:00	0	0	0	0	NIGHT	420	0	0	0	1439	Y	0	0	0	0	FALSE	0	0	0
G11	08:30:00	18:30:00	13:00:00	30	13:30:00	0	0	0	30	DAY	570	0	0	0	1439	Y	0	0	0	0	FALSE	0	0	0
GEN	09:00:00	17:30:00	13:00:00	30	13:30:00	0	30	0	30	DAY	480	0	0	0	1439	Y	0	0	0	0	FALSE	0	0	0
MO1	09:00:00	17:00:00	13:00:00	30	13:30:00	0	480	240	30	DAY	510	240	60	120	1439	Y	0	0	0	0	FALSE	0	0	0
MOR	09:00:00	18:00:00	13:00:00	30	13:30:00	0	1090	240	30	DAY	510	1330	0	180	240	Y	240	240	120	120	TRUE	1	120	60

1.6 LEAVE MASTER

This report provides the details of the Leave as entered in the masters.

LEAVEFIELD	LEAVECODE	LEAVEDescription	LEAVETYPE	ISCOFLeave	IsODLeave	IsSRTLeave
L01	EL	EARNED LEAVE	L	N	N	N
L02	CL	CASUAL LEAVE	L	N	N	N
L03	AB	ABSENT	A	N	N	N
L04	COF	COFF	P	Y	N	N
L05	ML	MATERNITY LEAVE	L	N	N	N

1.7 EMPLOYEE MASTER

This report gives the personal details of the Employee working in the company. The report can be generated for either Active Employees or Non- Active Employees or for both types of employees.

ACTIVE	PAYCODE	EMPNAME	GUARDIANNAME	DateOFBIRTH	DateOFJOIN	PRESENTCARDNO	COMPAN	DEPARTM	CAT	SEX	ISMARRIE	BUS	QUALIFIC	EXPERIEN	DESIGNA
Y	0049	D S Raveesha			03-01-1989	0049	002	D02	001	M	N				
Y	0050	VASIM AHAMED			02-04-1990	0050	002	D02	001	M	N				
Y	0052	KRISHNAPPA N			13-04-1990	0052	002	D02	001	M	N				
Y	0066	SHANKAR M			20-06-1987	0066	002	D02	001	M	N				
Y	0087	MALLIKARJUNA K B			15-12-1989	0087	002	D02	001	M	N				

1.8 LOCATION MASTER

This report gives the details of the Location as entered in the masters.

LCode	LName	
DLH	delhi	
HR5	faridabad	
L01	DELHI	
L02	Baddi	
L03	TUMKUR	
L11	delhi	

1.9 SECTION MASTER

This report gives the details of the Section/Division as entered in the masters.

DivisionCode	DivisionName	
001	NA	
A01	supp	
C01	STAFF	

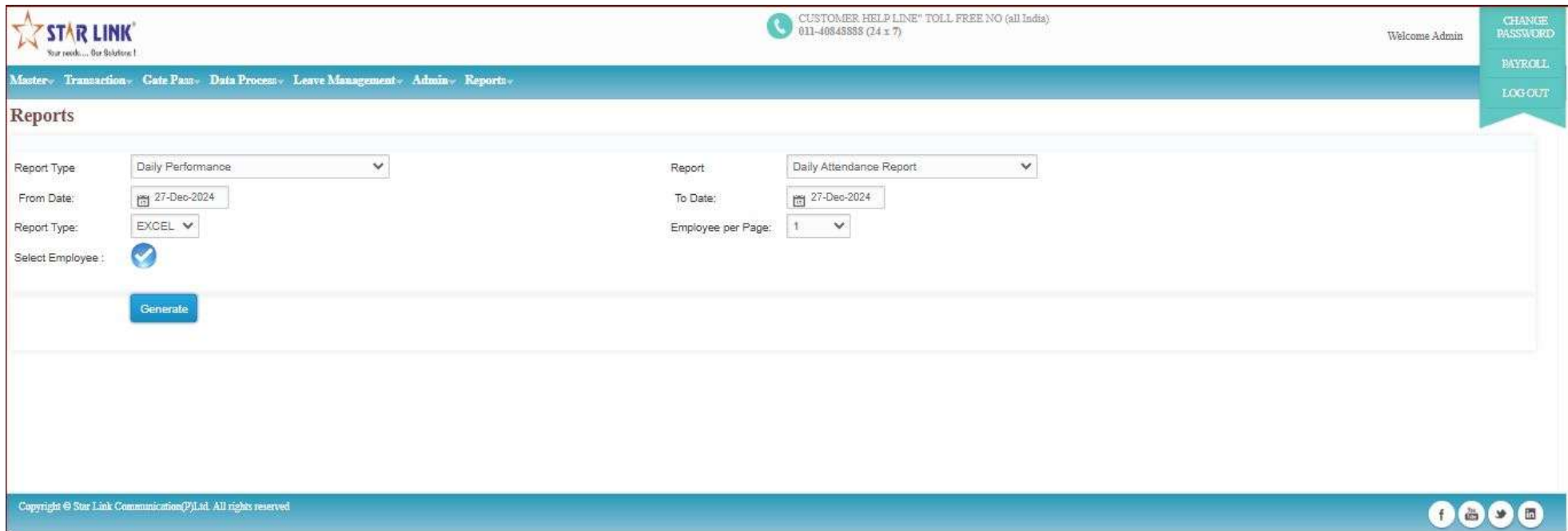
1.10 GRADE MASTER

This report gives the details of the Grade as entered in the masters.

GradeCode	GradeName	
001	NA	
A01	a	

2. Dynamic Report:-

- Go To Report Menu☒ Click on Dynamic Report option
- Reports page will be displayed
- Select Report Type through report type drop down box.
- Select Report name through Report drop down box.
- Select the required “From Date” And “To Date” through date packer.
- Select concern Employee for which Report to be generated.
- Click on Generate button.



The screenshot displays the 'Reports' section of the Star Link web application. The interface includes a navigation menu at the top with options like 'Master', 'Transaction', 'Gate Pass', 'Data Process', 'Leave Management', 'Admin', and 'Reports'. The 'Reports' page features a form for generating a report. The form has the following fields and options:

- Report Type:** A dropdown menu set to 'Daily Performance'.
- Report:** A dropdown menu set to 'Daily Attendance Report'.
- From Date:** A date picker set to '27-Dec-2024'.
- To Date:** A date picker set to '27-Dec-2024'.
- Report Type:** A dropdown menu set to 'EXCEL'.
- Employee per Page:** A dropdown menu set to '1'.
- Select Employee:** A checkbox that is checked, indicating an employee has been selected.

A blue 'Generate' button is located below the form fields. The page also includes a footer with the copyright notice 'Copyright © Star Link Communication (P) Ltd. All rights reserved.' and social media icons for Facebook, YouTube, Twitter, and LinkedIn.

STAR LINK
Your needs... Our Solution!

CUSTOMER HELP LINE* TOLL FREE NO (all India)
011-4984888 (24 x 7)

Welcome Admin

CHANGE PASSWORD
PAYROLL
LOG-OUT

Master > Transaction > Gate Pass > Data Process > Leave Management > Admin > Reports

Reports

Report Type: Daily Performance
From Date: 02-Dec-2024
Report Type: PDF
Select Employee:

Report: Daily Attendance Report
To Date: 02-Dec-2024
Employee per Page: 1

Generate

Select Employee - Google Chrome

Not secure demo.starlink.co.in/WEBTOS2024/Pages/TimeOffice/Selection.aspx?pag...

Employee	Organization	Company	Contractor	Department	Sub Department	Location
Section	Category	Designation	Grade	Shift		
Select Employee						
<input type="text"/>						
Active	Select File	Choose File	No file chosen			
Click here for Select						
Select			All			

STAR LINK
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CUSTOMER HELP LINE* TOLL FREE NO (all India)
011-4984888 (24 x 7)

Welcome Admin

CHANGE PASSWORD
PAYROLL
LOG-OUT

Master > Transaction > Gate Pass > Data Process > Leave Management > Admin > Reports

Reports

Report Type: Daily Performance
From Date: 02-Dec-2024
Report Type: EXCEL
Select Employee:

Report: Daily Attendance Report
To Date: 02-Dec-2024
Employee per Page: 1

Generate

Daily_Attendance_Report.xlsx
Insecure download blocked
Keep

Click on Generate Button

After Click Generate Button Excel Report Generate

- Click on Generated excel report.

2.1 Daily Performance Report:-

Company Name:-WIPRO ENTERPRISES PRIVATE LIMITED																
Run Date & Time :-27/12/2024																
Daily Attendance Report for 02-Dec-2024																
PayCode	EMPNAME	COMPANYNAME	DEPARTMENTNAME	CATEGORY	DESIGNATION	Shift	Day	DATE	In	Out	Hours	Wo OT	Duratio	Late Arriv	Early Dep	Status
0049	D S Raveesha	WIPRO ENTER	Software	STAFF	ENGINEER GEN		Mon	02/12/2024	09:00	17:30	08:00	00:00	00:00	00:00	00:00	P
0050	VASIM AHAMED	WIPRO ENTER	Software	STAFF	ENGINEER GEN		Mon	02/12/2024	09:00	18:00	08:30	00:30	00:00	00:00	00:00	P
0052	KRISHNAPPA N	WIPRO ENTER	Software	STAFF	ENGINEER GEN		Mon	02/12/2024	09:00	18:20	08:50	00:50	00:00	00:00	00:00	P
0066	SHANKAR M	WIPRO ENTER	Software	STAFF	ENGINEER GEN		Mon	02/12/2024	09:00	18:40	09:10	01:10	00:00	00:00	00:00	P

Note:- We can create followings report through same process as mentioned below.

- i) Monthly Performance Register Report
- ii) Monthly Employee Wise Performance Report
- iii) Employee Wise Attendance Summary Report
- iv) Yearly Attendance Details Report
- v) Leave Consumed Summary Report
- vi) Leave Consumed Detail Report
- Vii) Leave Yearly Accrual Detail
- Viii) C-off Generated Details

2.2 Monthly Performance Register:-

This report displays all employees' data on a date-wise basis, including working hours, overtime (OT), early departures, late arrivals, attendance status (present & absent), and employee details.

Company Name:-Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR																												
Run Date & Time :-27/12/2024																												
Monthly Performance Register from 01-Dec-2024 to 31-Dec-2024																												
PayCode:	0049					EMPNAME:	D S Raveesha					COMPANYNAME:	WIPRO ENTERPRISES PRIVATE					DEPARTMENTNAME:	Software					DESIGNAME:	ENGINEER			
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23					
Shift	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN					
DATE	01/12/2024	02/12/2024	03/12/2024	04/12/2024	05/12/2024	06/12/2024	07/12/2024	08/12/2024	09/12/2024	10/12/2024	11/12/2024	12/12/2024	13/12/2024	14/12/2024	15/12/2024	16/12/2024	17/12/2024	18/12/2024	19/12/2024	20/12/2024	21/12/2024	22/12/2024	23/12/2024					
In		09:00	09:02	08:57	08:56	08:55	09:02		08:56	08:57	08:56	08:55	08:56	09:04		09:00	09:00	08:55	09:02	09:01	09:00		08:59					
Out		17:30	19:55	19:59	19:55	19:55	19:56		19:55	20:02	19:57	19:55	19:55	20:04		20:03	20:01	19:57	20:02	20:03	19:57		19:58					
Hours Worked	00:00	08:00	10:23	10:32	10:29	10:30	10:24	00:00	10:29	10:35	10:31	10:30	10:29	10:30	00:00	10:33	10:31	10:32	10:30	10:32	10:27	00:00	10:29					
OT Duration	00:00	00:00	02:23	02:32	02:29	02:30	02:24	00:00	02:29	02:35	02:31	02:30	02:29	02:30	00:00	02:33	02:31	02:32	02:30	02:32	02:27	00:00	02:29					
Early Depart	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00					
Late Arrival	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00					
Status	WO	P	P	P	P	P	P	WO	P	P	P	P	P	P	WO	P	P	P	P	P	P	WO	P					
Present		23	Wo		5	Holiday		0	Leave		0	Absent		3	Pay Days		28	Hoursworked		238:31	Otduration		54:31					
PayCode:	0050					EMPNAME:	VASIM AHAMED					COMPANYNAME:	WIPRO ENTERPRISES PRIVATE					DEPARTMENTNAME:	Software					DESIGNAME:	ENGINEER			
	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23					
Shift	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN					
DATE	01/12/2024	02/12/2024	03/12/2024	04/12/2024	05/12/2024	06/12/2024	07/12/2024	08/12/2024	09/12/2024	10/12/2024	11/12/2024	12/12/2024	13/12/2024	14/12/2024	15/12/2024	16/12/2024	17/12/2024	18/12/2024	19/12/2024	20/12/2024	21/12/2024	22/12/2024	23/12/2024					
In		09:00	08:57	09:03	08:59	09:00	08:58		09:01	09:01	09:03	08:55	09:02	08:58		08:58	09:00	09:00	09:04	08:58	08:56		08:58					
Out		18:00	19:58	19:59	19:57	19:56	19:56		20:02	20:02	19:57	19:58	20:03	19:58		19:56	20:02	20:01	20:03	20:02	20:04		20:00					
Hours Worked	00:00	08:30	10:31	10:26	10:28	10:26	10:28	00:00	10:31	10:31	10:24	10:33	10:31	10:30	00:00	10:28	10:32	10:31	10:29	10:34	10:38	00:00	10:32					
OT Duration	00:00	00:30	02:31	02:26	02:28	02:26	02:28	00:00	02:31	02:31	02:24	02:33	02:31	02:30	00:00	02:28	02:32	02:31	02:29	02:34	02:38	00:00	02:32					
Early Depart	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00					
Late Arrival	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00					
Status	WO	P	P	P	P	P	P	WO	P	P	P	P	P	P	WO	P	P	P	P	P	P	WO	P					
Present		23	Wo		5	Holiday		0	Leave		0	Absent		3	Pay Days		28	Hoursworked		239:36	Otduration		55:36					

2.3 Monthly Employee Wise Performance:- We can view an individual employee's data on a monthly basis.

Company Name:-Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS										
Run Date & Time :-27/12/2024										
Monthly Employee Wise performance report from 01-Dec-2024 to 31-Dec-2024										
PayCode:	0049	EMPNAME:	D S Raveesha	COMPANYNAME:	WIPRO ENTERPRISES PRIVATE LIMITED	DEPARTMENTNAME:	Software			
DATE	Hours Worked	OT Duration	Status	In	Out					
01/12/2024	00:00	00:00	WO							
02/12/2024	08:00	00:00	P	09:00	17:30					
03/12/2024	10:23	02:23	P	09:02	19:55					
04/12/2024	10:32	02:32	P	08:57	19:59					
05/12/2024	10:29	02:29	P	08:56	19:55					
06/12/2024	10:30	02:30	P	08:55	19:55					
07/12/2024	10:24	02:24	P	09:02	19:56					
08/12/2024	00:00	00:00	WO							
09/12/2024	10:29	02:29	P	08:56	19:55					
10/12/2024	10:35	02:35	P	08:57	20:02					
11/12/2024	10:31	02:31	P	08:56	19:57					
12/12/2024	10:30	02:30	P	08:55	19:55					
13/12/2024	10:29	02:29	P	08:56	19:55					
14/12/2024	10:30	02:30	P	09:04	20:04					
15/12/2024	00:00	00:00	WO							
16/12/2024	10:33	02:33	P	09:00	20:03					
17/12/2024	10:31	02:31	P	09:00	20:01					
18/12/2024	10:32	02:32	P	08:55	19:57					
19/12/2024	10:30	02:30	P	09:02	20:02					
20/12/2024	10:32	02:32	P	09:01	20:03					
21/12/2024	10:27	02:27	P	09:00	19:57					
22/12/2024	00:00	00:00	WO							
23/12/2024	10:29	02:29	P	08:59	19:58					
24/12/2024	10:23	02:23	P	09:02	19:55					
25/12/2024	10:24	02:24	P	09:03	19:57					
26/12/2024	10:25	02:25	P	09:04	19:59					
27/12/2024	10:23	02:23	P	09:02	19:55					
Present-23	Absent-3	Holiday-0	Wo-5	Leave-0	Paydays-31	Hoursworked-238:31	Otduration-54:31	Earlydeparture-0 (00:00)	Latearrival-0 (00:00)	Getpassduration-00:00

2.4 Employee Wise Attendance Summary:-

PayCode	EMPNAME	COMPANYNAME	DEPARTMENTNAME	PRESENT	ABSENT	HOLIDAY	WO	LEAVE	PAYDAYS	OTDURA	HOURSWC	EARLYDE	EARLYI	LATEARRI	LATEARRI
0049	D S Raveesha	WIPRO ENTERPRISES PRIVATE LIMITED	Software	23.00	3.00	0.00	5.00	0.00	28.00	54:31	238:31	0.00	00:00	0.00	00:00
0050	VASIM AHAMED	WIPRO ENTERPRISES PRIVATE LIMITED	Software	23.00	3.00	0.00	5.00	0.00	28.00	55:36	239:36	0.00	00:00	0.00	00:00
0052	KRISHNAPPA N	WIPRO ENTERPRISES PRIVATE LIMITED	Software	23.00	3.00	0.00	5.00	0.00	28.00	55:48	239:48	0.00	00:00	0.00	00:00
0066	SHANKAR M	WIPRO ENTERPRISES PRIVATE LIMITED	Software	23.00	3.00	0.00	5.00	0.00	28.00	56:07	240:07	0.00	00:00	0.00	00:00
0087	MALLIKARJUNA K B	WIPRO ENTERPRISES PRIVATE LIMITED	Software	23.00	3.00	0.00	5.00	0.00	28.00	32:31	136:31	0.00	00:00	10.00	110:02

2.5 Yearly Attendance Details:- We can view this yearly report on a month-wise basis.

Month	PRESENT	ABSENT	HOLIDAY	WO	LEAVE	PAYDAYS	HOURSWC	OTDURAT	EARLYDEP	EARLYDEP	LATEARRI	LATEARRI
January	0	27	0	4	0	31	00:00	00:00	0	00:00	0	00:00
February	0	25	0	4	0	29	00:00	00:00	0	00:00	0	00:00
March	0	26	0	5	0	31	00:00	00:00	0	00:00	0	00:00
April	0	26	0	4	0	30	00:00	00:00	0	00:00	0	00:00
May	0	27	0	4	0	31	00:00	00:00	0	00:00	0	00:00
June	24	0	0	5	1	30	192:00	00:00	0	00:00	0	00:00
July	0	27	0	4	0	31	00:00	00:00	0	00:00	0	00:00
August	0	27	0	4	0	31	00:00	00:00	0	00:00	0	00:00
September	0	25	0	5	0	30	00:00	00:00	0	00:00	0	00:00
October	0	27	0	4	0	31	00:00	00:00	0	00:00	0	00:00
November	0	26	0	4	0	30	00:00	00:00	0	00:00	0	00:00
December	23	3	0	5	0	31	238:31	54:31	0	00:00	0	00:00

2.6 Leave Consumed Summary:- How many leaves an employee has consumed in a month.

Company Name:-WIPRO ENTERPRISES PRIVATE LIMITED										
Run Date & Time :-30/12/2024										
Leave Consumed Summary from 01-Dec-2024 to 31-Dec-2024										
Sno	PayCode	EMPNAME	COMPANYNAME	DEPARTMENTNAME	AB	CL	COF	EL	ML	
1	0049	D S Raveesha	WIPRO ENTERPRISES PRIVATE LIMITED	Software	0	1	0	1	0	

2.7 Leave Consumed Detail:-

A	B	C	D	E	F	G	H	I	J	K	L
Company Name:-WIPRO ENTERPRISES PRIVATE LIMITED											
Run Date & Time :-30/12/2024											
Leave Consumed Detail from 01-Dec-2024 to 31-Dec-2024											
PayCode	EMPNAME	COMPANYNAME	Leave From date	Leave To date	Leave Amount	Leave Code	Leave Description	Leave Type	Reason	Half Day Leave	Leave Approve Date
0049	D S Raveesha	WIPRO ENTERPRISES	28/12/2024	28/12/2024	1.00	EL	EARNED LEAVE	Leave	EL		30/12/2024
0049	D S Raveesha	WIPRO ENTERPRISES	30/12/2024	30/12/2024	1.00	CL	CASUAL LEAVE	Leave	CL		30/12/2024

2.8 Leave Yearly Accrual Detail:- We can check the accrual data of total leaves.

Company Name:-WIPRO ENTERPRISES PRIVATE LIMITED												
Run Date & Time :-30/12/2024												
Leave Yearly Accrual Detail from 01-Jan-2024 to 31-Dec-2024												
PayCode	EMPNAME	COMPANYNAME	DEPARTME	Leave Accrued	Carry Forward Leave	Laps Lea	Carry For	Leave Year	Leave Code	Leave Descripti	Carry Forward	Days on Accrual
0049	D S Raveesha	WIPRO ENTERPRISES	Software	12.00			2024	2024	EL	EARNED LEAVE		0.00
0049	D S Raveesha	WIPRO ENTERPRISES	Software	7.00			2024	2024	CL	CASUAL LEAVE		0.00
0049	D S Raveesha	WIPRO ENTERPRISES	Software	7.00			2024	2024	AB	ABSENT		0.00
0050	VASIM AHAMED	WIPRO ENTERPRISES	Software	12.00			2024	2024	EL	EARNED LEAVE		0.00
0050	VASIM AHAMED	WIPRO ENTERPRISES	Software	7.00			2024	2024	CL	CASUAL LEAVE		0.00
0050	VASIM AHAMED	WIPRO ENTERPRISES	Software	7.00			2024	2024	AB	ABSENT		0.00
0088	JAYANANDA T R	WIPRO ENTERPRISES	Software	12.00			2024	2024	EL	EARNED LEAVE		0.00
0088	JAYANANDA T R	WIPRO ENTERPRISES	Software	7.00			2024	2024	CL	CASUAL LEAVE		0.00
0088	JAYANANDA T R	WIPRO ENTERPRISES	Software	7.00			2024	2024	AB	ABSENT		0.00
SE7145	Anil	WIPRO ENTERPRISES	Software	12.00			2024	2024	EL	EARNED LEAVE		0.00
SE7145	Anil	WIPRO ENTERPRISES	Software	7.00			2024	2024	CL	CASUAL LEAVE		0.00
SE7145	Anil	WIPRO ENTERPRISES	Software	7.00			2024	2024	AB	ABSENT		0.00
SE7145	Anil	WIPRO ENTERPRISES	Software	10.00			2024	2024	COF	COFF		0.00
WB0005	Ravinder Singh	WIPRO ENTERPRISES	Software	12.00			2024	2024	EL	EARNED LEAVE		0.00
WB0005	Ravinder Singh	WIPRO ENTERPRISES	Software	7.00			2024	2024	CL	CASUAL LEAVE		0.00
WB0005	Ravinder Singh	WIPRO ENTERPRISES	Software	7.00			2024	2024	AB	ABSENT		0.00

2.9 C-off Generated Details:- How many compensatory leaves an employee has accrued.

Company Name:- NVK India Pvt. Ltd.,Starlink communication pvt. ltd																
Cof Generated Detail																
Run Date & Time :-19/03/2025																
Cof Generated Detail from 01-Jan-2025 to 01-Jan-2025																
PayCode	EMPNAME	COMPANYNAME	DEPARTMENTNAME	LNAME	Cof Date	Shift	Hours Worked	OT Duration	Status	Coff Value	Accrued Value	Is Expired	Created Date	Updated Date	Expire Date	Remaining
STR001	Star1	Starlink communication pvt. ltd	Software	Delhi	02/02/2025	OFF	08:00	08:00	POW	1.00	1.00	No	27/02/2025			
STR009	KP	Starlink communication pvt. ltd	Software	Delhi	04/01/2025	GEN	09:59	06:00	P	0.50	0.00	No	28/02/2025			
TEST123	TEST	Starlink communication pvt. ltd	Software	Delhi	05/01/2025	OFF	07:30	07:30	POW	0.50	0.50	No	26/02/2025			
TEST123	TEST	Starlink communication pvt. ltd	Software	Delhi	12/01/2025	OFF	07:30	07:30	POW	0.50	0.50	No	26/02/2025			
TEST123	TEST	Starlink communication pvt. ltd	Software	Delhi	02/02/2025	OFF	08:47	08:30	POW	1.00	1.00	No	26/02/2025			
TEST123	TEST	Starlink communication pvt. ltd	Software	Delhi	09/02/2025	OFF	08:00	08:00	POW	1.00	1.00	No	26/02/2025			
TEST123	TEST	Starlink communication pvt. ltd	Software	Delhi	16/02/2025	OFF	08:30	08:30	POW	1.00	1.00	No	26/02/2025			

3. CUSTOM REPORT:

- Go To Report Menu? Click on Custom Report option
- Click on Daily/Monthly/Yearly.
- Reports page will be displayed.
- Select Report name through Report drop down box.
- Select the required "From Date" And "To Date" through date packer.
- Select concern Employee for which Report to be generated.
- Select the Report Type through EXCEL/ PDF check box.
- Click on Generate button.

The screenshot displays the STAR LINK web application interface for generating custom reports. The header includes the STAR LINK logo, a customer help line number (011-40848888), and a user greeting (Welcome Admin). The navigation menu shows the path: Master > Transaction > Gate Pass > Data Process > Leave Management > Admin > Reports. The main content area is titled "Customized Reports" and contains a form with the following fields:

- Report:** A dropdown menu with an arrow pointing to it.
- From Date:** A date picker showing "31-Dec-2024" with an arrow pointing to it.
- Select Employee:** A checkbox with a checkmark and an arrow pointing to it.
- Report Type:** A dropdown menu showing "Pdf" with a note "(Some reports may be not generated in PDF format due to desig" and an arrow pointing to it.
- Generate:** A blue button with an arrow pointing to it.

A dropdown menu is open, showing the following options:

- Dynamic Reports
- Custom Report (selected)
- Fixed Report
- Statutory Report
- Canteen
- Excel & PDF Report
- Leave

The "Custom Report" option is selected, and a sub-menu is open showing the following options:

- Daily (selected)
- Monthly
- Yearly

Arrows point to the Report dropdown, From Date field, Select Employee checkbox, Report Type dropdown, Generate button, and the sub-menu options.

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A custom report is created based on the client's demand when they provide the format.

4. FIXED REPORT :

- Go To Report Menu? Click on FIXED Report option
- Click on Daily/Monthly/Yearly.
- Reports page will be displayed.
- Select the required “From Date” And “To Date” through date packer.
- Select the Report Type through EXCEL/ PDF check box.
- Select Concern Employee for which Report to be generated.
- Select Report name through Report check box.
- Click on Generate button.

STAR LINK
Your needs... Our Solutions!

CUSTOMER HELP LINE* TOLL FREE NO (all India)
011-46848988 (24 x 7)

Welcome Admin

CHANGE PASSWORD
PAYROLL
LOG OUT

Master- Transaction- Gate Pass- Data Process- Leave Management- Admin- Reports-

Daily Attendance Report

From Date: 31-Dec-2024

Excel PDF

Generate

Late Arrival

Absenteeism

Attendance

Department Summary

Early Arrival

Shift Wise Presence

Machine Raw Punch

Location Wise Punch

Manual Punch Audit

Daily Performance

Early Departure

Daily Over Time

Shift Change Statement

Out Work

Daily Present

Continuous Late Arrival

Continuous Early Departure

Continuous Absenteeism

Lunch Duration Report

Department wise overtime

Department wise Employee Attendance

Daily wages Report

Dynamic Reports
Custom Report
Fixed Report
Statutory Report
Canteen
Excel & PDF Report
Leave

Daily
Monthly
Yearly

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f y t in

4.1 DAILY

4.1.1 LATE ARRIVAL

This report shows the employees who have come later than the Permissible Late Arrival allowed in the shift on the date for which the report is generated. It also shows the late duration like whether he has come within 10-30 mins, 30 to 1 Hr or more than 1 Hr by marking ** below the Late field for which he has come late.

Company Name:- WIPRO ENTERPRISES PRIVATE LIMITED

Late Arrival

Late Arrival For 02-Dec-2024

Run Date & Time 31/12/2024

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	Shift_Start_Time	In_Punch	Late_Arrival
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:00	09:30	00:30

ABSENTEEISM REPORT

This report shows the employees who are absent, on leave, on Duty on the date for which the report is generated.

Company Name:- WIPRO ENTERPRISES PRIVATE LIMITED

Absenteeism

Absenteeism For 31-Dec-2024

Run Date & Time 31/12/2024

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Absent	Absent_Value	Leave	Leave_Value	On_Duty	Remarks	Contact_No.
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	A	1					
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	A	1					
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	A	1					
4	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	A	1					
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	A	1					
6	0088	0088	JAYANANDA T R	Software	ENGINEER	STAFF	A	1					
7	C01	C01	atul	Software	SR ENGINEER	WORKER	A	1					
8	JCK1342	JCK1342	Sobit Kumar	Software	ENGINEER	STAFF	A	1					

4.1.3 ATTENDANCE REPORT

This report shows the attendance of all the employees for a specified date. One can take this report any time after the start of the shift.

Company Name:- WIPRO ENTERPRISES PRIVATE LIMITED

Attendance

Attendance For 02-Dec-2024

Run Date & Time 31/12/2024

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	Shift_Start_Time	Late_Arrival	In_Punch	Out_Punch	Working_Hours	Status
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:00	30	09:30	17:30	07:30	P
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	09:00	0	09:00	18:00	08:30	P
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	GEN	09:00	0	09:00	18:20	08:50	P
4	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	GEN	09:00	0	09:00	18:40	09:10	P
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	GEN	09:00	0	08:57	20:02	10:35	P

4.1.4 DEPARTMENT WISE SUMMARY

This Report shows the Department Wise Summary data

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Department Summary

Department Summary For 02-Dec-2024

Run Date & Time 02/01/2025

SNo.	DepartmentCode	Department	Total_Employee	Present	Absent	Leave	Weekly_Off	OT	% Of Absent
1	COS	CUSTOMER SUPPORT	1	0	1	0	0	0	100.00
2	D01	TESTING	27	1	26	0	0	30	96.30
3	D02	Software	20	5	15	0	0	305	75.00

4.1.5 EARLY ARRIVAL : This Report shows the details of early arrival data of employee

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Early Arrival

Early Arrival For 02-Dec-2024

Run Date & Time 02/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	Shift_Start_Time	In_Punch	Shift_Early
1	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	GEN	09:00	08:57	00:03

4.1.6 SHIFTSWISE PRESENCE

This Report shows the details of shift wise Presence data of employee

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Shift Wise Presence

Shift Wise Presence For 02-Dec-2024

Run Date & Time 02/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift_Start_Time	Shift	In_Punch	Late_Arrival	Status
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	09:00	GEN	09:30	30	P
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	09:00	GEN	09:00	0	P
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	09:00	GEN	09:00	0	P
4	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	09:00	GEN	09:00	0	P
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	09:00	GEN	08:57	0	P
6	TEST2	TEST2	TEST EMPLOYEE	TESTING	ENGINEER	STAFF	06:00	A	06:00	0	P

4.1.7 Machine Raw Punch :

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Machine Raw Punch

Machine Raw Punch For 02-Dec-2024

Run Date & Time 02/01/2025

Paycode	EmployeeName	Department	OfficePunch_Date	OfficePunch_Time
0049	D S Raveesha	Software	02-12-24	09:30
0049	D S Raveesha	Software	02-12-24	17:30
0050	VASIM AHAMED	Software	02-12-24	09:00
0050	VASIM AHAMED	Software	02-12-24	18:00
0052	KRISHNAPPA N	Software	02-12-24	09:00
0052	KRISHNAPPA N	Software	02-12-24	18:20
0066	SHANKAR M	Software	02-12-24	09:00
0066	SHANKAR M	Software	02-12-24	18:40
0087	MALLIKARJUNA K B	Software	02-12-24	08:57
0087	MALLIKARJUNA K B	Software	02-12-24	20:02

4.1.8 Location Wise Punch :

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Location Wise Punch

Location Wise Punch For 02-Dec-2024

Run Date & Time 02/01/2025

SL No.	PayCode	Employee Name	PUNCH TIME	MACHINE LOCATION
1	TEST	TEST	15:19	TEST
2	TEST	TEST	09:49	TEST
3	TEST	TEST	10:18	TEST
4	TEST	TEST	12:41	TEST
5	TEST	TEST	10:37	TEST
6	TEST	TEST	12:10	TEST
7	TEST	TEST	15:23	TEST

4.1.9 Manual Punch

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Manual Punch Audit

Manual Punch Audit For 02-Dec-2024

Run Date & Time 02/01/2025

Paycode	EmployeeName	Department	OfficePunch_Date	OfficePunch_Time	ISMANUAL
0049	D S Raveesha	Software	02-12-24	09:30	Y
0049	D S Raveesha	Software	02-12-24	17:30	Y
0050	VASIM AHAMED	Software	02-12-24	09:00	Y
0050	VASIM AHAMED	Software	02-12-24	18:00	Y
0052	KRISHNAPPA N	Software	02-12-24	09:00	Y
0052	KRISHNAPPA N	Software	02-12-24	18:20	Y
0066	SHANKAR M	Software	02-12-24	09:00	Y
0066	SHANKAR M	Software	02-12-24	18:40	Y

4.1.10 DAILY PERFORMANCE REPORT

This report shows the Daily Performance for the employee on the date for which the report is generated.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Daily Performance

Daily Performance For 02-Dec-2024

Run Date & Time 02/01/2025

SNo	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	Shift_Start_Time	In_Punch	Lunch_Out	Lunch_In	Out_Punch	Working_Hours	Status	Late_Arrival	Early_Departure	Shift_Early	Excess_Lunch	OT	OS	Manual
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:00	09:30	17:30		17:30	07:30	P	00:30	00:00	00:00		00:00	00:00	Y
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	09:00	09:00	18:00		18:00	08:30	P	00:00	00:00	00:00		00:30	00:00	Y
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	GEN	09:00	09:00	18:20		18:20	08:50	P	00:00	00:00	00:00		00:50	00:00	Y
4	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	GEN	09:00	09:00	18:40		18:40	09:10	P	00:00	00:00	00:00		01:10	00:00	Y
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	GEN	09:00	08:57	20:02		20:02	10:35	P	00:00	00:03	00:03		02:35	00:00	

4.1.11 EARLY DEPARTURE

This report shows the employee who have gone earlier in the shift than the Permissible Early Departure allowed for the employee on the date for which the report is generated.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED, STAR BIO,LENOVO LEIGON,BIO MATRICS

Early Departure

Early Departure For 03-Dec-2024

Run Date & Time 02/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	RTC	Shift	Shift_End_Time	Out_Punch	Shift_Early	Status	OT	OS	Manual
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	N	GEN	17:30	16:30	01:00	P	00:00	00:00	Y

4.1.12 DAILY OVERTIME

This Report shows the overtime employee wise of company and report is generated as per following.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED, STAR BIO,LENOVO LEIGON,BIO MATRICS

Daily Over Time

Daily Over Time For 05-Dec-2024

Run Date & Time 02/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	Shift_End_Time	Out_Punch	Shift_Early	Status	OT	OS	Manual
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	GEN	17:30	19:55	00:00	P	02:29	00:00	
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	17:30	19:57	00:00	P	02:28	00:00	
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	GEN	17:30	20:00	00:00	P	02:29	00:00	
4	0086	0086	SHANKAR M	Software	ENGINEER	STAFF	GEN	17:30	19:55	00:00	P	02:27	00:00	
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	GEN	17:30	20:02	00:00	P	02:36	00:00	

4.1.13 Shift Change Statement: This report shows the data of employees, including the shifts they have worked in.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS
Shift Change Statement
Shift Change Statement For 05-Dec-2024
 Run Date & Time 02/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift_Start_Time	Shift	Shift_Attended	In_Punch	Late_Arrival	Status
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	09:00	GEN	GEN	08:56	0	P
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	09:00	GEN	GEN	08:59	0	P
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	09:00	GEN	GEN	09:01	0	P
4	0086	0086	SHANKAR M	Software	ENGINEER	STAFF	09:00	GEN	GEN	08:58	0	P
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	09:00	GEN	GEN	08:56	0	P
6	501392	00501392	SHUBHAM KUMAR	CUSTOMER SUPPORT	HARDWARE ENG'	STAFF	09:00	GEN	GEN	09:00	0	P

4.1.14 Out Work :

Company Name:- Starlink Communication Pvt. Ltd.
OutWork
OutWork For 06-May-2024
 Run Date & Time 18/03/2025

SL No.	DATE	PayCode	CardNo	EmployeeName	Department	SubDepartment	Designation	Category	TOTAL OW	IN1	OUT1	IN2	OUT2	IN3	OUT3	IN4	OUT4	IN5	OUT5
1	06-05	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Executive	STAFF											
2	06-05	01529	00001529	TARUN SINGHAL	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Manager	STAFF											
3	06-05	0512	00000512	LALJI V PRAJAPATI	AUTO LOGISTICS DIVISION	Not Available	Junior Manager	STAFF											
4	06-05	0530	00000530	SANDEEP PATKAR	AUTO LOGISTICS DIVISION	Not Available	Senior Executive	STAFF											
5	06-05	0537	00000537	PRADEEP NESARKAR	AUTO LOGISTICS DIVISION	Not Available	Senior Executive	STAFF											
6	06-05	0600	00000600	RAMKRUSHNA D.LAD	AUTO LOGISTICS DIVISION	Not Available	Senior Executive	STAFF											

4.1.15 Daily Present: This report shows daily present data.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Daily Present

Daily Present For 05-Dec-2024

Run Date & Time 02/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	Shift_Start_Time	In_Punch	Out_Punch	Working_Hours	OT	OS	Manual
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:00	08:58	19:55	10:29	02:29	00:00	
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	09:00	08:59	19:57	10:28	02:28	00:00	
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	GEN	09:00	09:01	20:00	10:29	02:29	00:00	
4	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	GEN	09:00	08:58	19:55	10:27	02:27	00:00	
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	GEN	09:00	08:58	20:02	10:36	02:36	00:00	
6	501392	00501392	SHUBHAM KUMAR	CUSTOMER SUPPORT	HARDWARE ENG	STAFF	GEN	09:00	09:00	17:30	08:00	00:00	00:00	Y

4.1.16 Continuous Late Arrival:

Company Name:- Starlink Communication Pvt. Ltd.

ContinousLateArrival

ContinousLateArrival For 06-May-2024

Run Date & Time 18/03/2025

Paycode	CardNo	EmployeeName	DepartmentCode	Department	Designation	Category	01	02	03	04	05	06	TOTAL
00001538	00001538	SURESH MURUGAN	D01	AUTO LOGISTICS DIVISION	Executive	STAFF		00:00	00:00	00:00		00:00	00:00
01529	00001529	TARUN SINGHAL	D01	AUTO LOGISTICS DIVISION	Manager	STAFF	00:36	00:32	00:29	01:54	00:00	00:23	03:54
0512	00000512	LALJI V PRAJAPATI	D01	AUTO LOGISTICS DIVISION	Junior Manager	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0530	00000530	SANDEEP PATKAR	D01	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0537	00000537	PRADEEP NESARKAR	D01	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0600	00000600	RAMKRUSHNA D.LAD	D01	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	03:58	00:00	03:58
0785	00000785	GANESH SHANTARAM BAVISKAR	D01	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00

4.1.17 Continuous Early Departure:

Company Name:- Starlink Communication Pvt. Ltd.
ContinousEarlyDeparture
ContinousEarlyDeparture For 06-May-2024
 Run Date & Time 18/03/2025

Paycode	CardNo	EmployeeName	DeapartmentCode	Department	Designation	Category	01	02	03	04	05	06	TOTAL
00001538	00001538	SURESH MURUGAN	D01	AUTO LOGISTICS DIVISION	Executive	STAFF		00:00	00:33	00:00		00:00	00:33
01529	00001529	TARUN SINGHAL	D01	AUTO LOGISTICS DIVISION	Manager	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0512	00000512	LALJI V PRAJAPATI	D01	AUTO LOGISTICS DIVISION	Junior Manager	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0530	00000530	SANDEEP PATKAR	D01	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0537	00000537	PRADEEP NESARKAR	D01	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0600	00000600	RAMKRUSHNA D.LAD	D01	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0785	00000785	GANESH SHANTARAM BAVISKAR	D01	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0796	00000796	RAJASEKAR S.	D01	AUTO LOGISTICS DIVISION	Senior Manager	STAFF							
0800	00000800	RJJO GEORGE KODIAN	D01	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0802	00000802	CHANDRA MOHAN PAL	D01	AUTO LOGISTICS DIVISION	Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00
0866	00000866	DAMODAR BHI MANI	D01	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00

4.1.18 Continuous Absenteeism :

Company Name:- Starlink Communication Pvt. Ltd.
ContinousAbsenteeism
ContinousAbsenteeism For 06-May-2024
 Run Date & Time 18/03/2025

SNo.	Paycode	CardNo	EmployeeName	Department	Designation	Category	01	02	03	04	05	06	TOTAL
1	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	1	0	1	0	0	0	2
2	01529	00001529	TARUN SINGHAL	AUTO LOGISTICS DIVISION	Manager	STAFF	0	0	0	0	0	0	0
3	0512	00000512	LALJI V PRAJAPATI	AUTO LOGISTICS DIVISION	Junior Manager	STAFF	0	0	0	0	0	0	0
4	0530	00000530	SANDEEP PATKAR	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	0	1	1	1	0	1	4
5	0537	00000537	PRADEEP NESARKAR	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	0	0.5	0	0	0	0	0.5
6	0600	00000600	RAMKRUSHNA D.LAD	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	0	0	0.5	0	0	1	1.5
7	0785	00000785	GANESH SHANTARAM BAVISKAR	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	0	0	0	1	0	0	1

4.1.19 Lunch Duration Report :

Company Name:- WIPRO ENTERPRISES PRIVATE LIMITED

Lunch Duration Report

Lunch Duration Report For 05-Dec-2024

Run Date & Time 02/01/2025

SL No.	PayCode	Card No	Employee Name	Designation	Shift	L START TIME	L END TIME	L Excess	TOTALLOSSHRS
1	0049	0049	D S Raveesha	ENGINEER	GEN	05/12/2024 13:00:00	05/12/2024 13:30:00		0
2	0050	0050	VASIM AHAMED	ENGINEER	GEN	05/12/2024 13:00:00	05/12/2024 13:30:00		0
3	0052	0052	KRISHNAPPA N	ENGINEER	GEN	05/12/2024 13:00:00	05/12/2024 13:30:00		0
4	0088	0088	SHANKAR M	ENGINEER	GEN	05/12/2024 13:00:00	05/12/2024 13:30:00		0
5	0087	0087	MALLIKARJUNA K B	ENGINEER	GEN	05/12/2024 13:00:00	05/12/2024 13:30:00		0
6	0088	0088	JAYANANDA T R	ENGINEER	GEN	05/12/2024 13:00:00	05/12/2024 13:30:00		0

4.1.20 Department Wise Overtime :

Company Name:- Starlink Communication Pvt. Ltd.

Departmentwiseovertime

Run Date & Time :-18/03/2025

Departmentwiseovertime Report for :- 06-May-2024

Departement :AUTO LOGISTICS DIVISION										
SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	In_Punch	Out_Punch	OT_Duration
1	TSXT	TEST	TEST	AUTO LOGISTICS DIVISION	Driver	STAFF	B01			00:00
2	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	23:06	06:12	00:00
3	TP121335	TP121335	Ramprasad Mote	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	14:44	23:18	00:00
4	TP121334	TP121334	Mitesh Dhumale	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	06:27	14:56	00:00
5	TP121333	TP121333	Balaji Jamjal	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	15:40	23:20	00:00
6	TP121332	TP121332	Santosh Ahir	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	06:23	14:56	00:00
7	TP121331	TP121331	Akash Ainile	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA			00:00
8	TP120325	TP120325	SURAJ ANANDARAO DHAGE	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA			00:00
9	TP120324	TP120324	AKASH NINA GAYKWAD	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA			00:00

4.1.21 Department Wise Employee Attendance :

Company Name:- Starlink Communication Pvt. Ltd.
DepartmentwiseEmployeeAttendance
Run Date & Time :-18/03/2025
DepartmentwiseEmployeeAttendance Report for :- 06-May-2024

Departement :AUTO LOGISTICS DIVISION								
SNo.	PayCode	CardNo	EmployeeName	Designation	In_Punch	Out_Punch	Status	Remarks
1	TSXT	TEST	TEST	Driver			A	
2	TP121336	TP121336	Sandip Khilari	Driver	23:06	06:12	P	
3	TP121335	TP121335	Ramprasad Mote	Driver	14:44	23:18	P	
4	TP121334	TP121334	Mitesh Dhumale	Driver	06:27	14:56	P	
5	TP121333	TP121333	Balaji Jamjal	Driver	15:40	23:20	P	
6	TP121332	TP121332	Santosh Ahir	Driver	06:23	14:56	P	
7	TP121331	TP121331	Akash Ainile	Driver			A	

4.2 Monthly

4.2.1 Muster Roll

This report shows the details of the employee date wise for two halves for each employee for which the report is Generated.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Muster Roll

Muster Roll For 01-Dec-2024

Run Date & Time 22/01/2025

SNo.	PAYCODE	Card No	Employee Name	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	DW	HLD	CL	EL	ML	PL	SL	REST	TOTAL	ABS	
1	0049	0049	D S Raveesha	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	EL EL	WO WO	CL CL	P P	24	0	0.0	0.0	0.0	0.0	0.0	5	31	0
2	0050	0050	VASIMAHAMED	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	A A	WO WO	A A	A A	23	0	0.0	0.0	0.0	0.0	0.0	5	31	3
3	0052	0052	KRISHNAPPA N	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	A A	WO WO	A A	A A	23	0	0.0	0.0	0.0	0.0	0.0	5	31	3
4	0066	0066	SHANKAR M	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	A A	WO WO	A A	A A	23	0	0.0	0.0	0.0	0.0	0.0	5	31	3
5	0087	0087	MALLIKARJUNA K B	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	MIS P	WO WO	P P	P P	MIS P	MIS P	MIS P	MIS P	MIS P	WO WO	P P	MIS P	MIS P	MIS P	MIS P	MIS P	A A	WO WO	A A	A A	23	0	0.0	0.0	0.0	0.0	0.0	5	31	3
6	0088	0088	JAYANANDA T R	WO WO	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	MIS P	WO WO	P P	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	P P	P P	P P	P P	P P	WO WO	P P	P P	26	0	0.0	0.0	0.0	0.0	0.0	5	31	0

4.2.2 Performance Report

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Performance Report

Run Date & Time :-22/01/2025

Performance Report Report for :- 01-Dec-2024 to 31-Dec-2024

SNo	Paycode CardNo		1 Dec Sun	2 Dec Mon	3 Dec Tue	4 Dec Wed	5 Dec Thu	6 Dec Fri	7 Dec Sat	8 Dec Sun	9 Dec Mon	10 Dec Tue	11 Dec Wed	12 Dec Thu	13 Dec Fri	14 Dec Sat	15 Dec Sun	16 Dec Mon	17 Dec Tue	18 Dec Wed	19 Dec Thu	20 Dec Fri	21 Dec Sat	22 Dec Sun	23 Dec Mon	24 Dec Tue	25 Dec Wed	26 Dec Thu	27 Dec Fri	28 Dec Sat	29 Dec Sun	30 Dec Mon	31 Dec Tue	Payable Days	Total
1	0049 0049 D S Raveesha Software ENGINEER STAFF 03/01/1989	Shift IN OUT Hours OT Status	OFF GEN 09:30 17:30 07:30 00:00	GEN 09:30 16:30 06:58 00:00	GEN 09:02 19:59 10:32 02:32	GEN 08:57 19:59 10:32 02:29	GEN 08:56 19:55 10:30 02:30	GEN 09:02 19:56 10:24 02:24	OFF GEN 09:02 19:56 10:24 02:24	GEN 08:56 19:55 10:29 02:29	GEN 08:57 20:02 10:35 02:35	GEN 08:56 19:57 10:31 02:31	GEN 08:55 19:55 10:30 02:30	GEN 08:56 19:55 10:29 02:29	GEN 09:04 20:04 10:30 02:30	OFF GEN 09:00 20:03 10:33 02:33	GEN 09:00 20:01 10:32 02:32	GEN 08:55 19:57 10:32 02:31	GEN 09:02 20:02 10:32 02:32	GEN 09:01 20:03 10:32 02:32	GEN 09:00 20:03 10:32 02:27	OFF GEN 08:59 19:58 10:29 02:29	GEN 09:01 20:03 10:32 02:23	GEN 09:02 20:03 10:32 02:24	GEN 09:03 19:57 10:25 02:25	GEN 09:04 19:55 10:25 02:25	GEN 09:02 19:55 10:23 02:23	GEN 09:04 19:59 10:25 02:25	OFF GEN 09:00 00:00 00:00	WO CL-CL P-P	GEN 09:25 16:00 06:05 00:00	Present:-24 OFF:-5 Holiday:-0 LEAVE:-2 Absent:-0	Payable Days 31 Worked Hrs 240:41 OThrs 52:08		
2	0050 0050 VASIM AHAMED Software ENGINEER STAFF 02/04/1990	Shift IN OUT Hours OT Status	OFF GEN 09:00 18:00 08:30 00:30	GEN 08:57 19:58 10:31 02:31	GEN 09:03 19:59 10:26 02:26	GEN 08:59 19:57 10:28 02:28	GEN 09:00 19:56 10:26 02:26	GEN 08:58 19:56 10:28 02:28	OFF GEN 09:01 20:02 10:31 02:31	GEN 09:01 20:02 10:31 02:31	GEN 09:03 19:57 10:24 02:24	GEN 08:55 19:58 10:33 02:33	GEN 09:02 20:03 10:31 02:31	GEN 08:58 19:58 10:31 02:30	OFF GEN 08:58 19:56 10:28 02:28	GEN 09:00 20:02 10:32 02:32	GEN 09:00 20:01 10:29 02:29	GEN 09:04 20:03 10:34 02:34	GEN 08:58 19:55 10:34 02:34	GEN 08:56 19:59 10:34 02:34	OFF GEN 08:58 19:58 10:32 02:32	GEN 09:01 20:04 10:34 02:34	GEN 09:00 20:04 10:36 02:36	GEN 08:57 19:57 10:36 02:36	GEN 09:00 20:01 10:31 02:31	GEN 09:04 20:03 10:36 02:36	GEN 09:00 20:01 10:31 02:31	WO A-A P-P	GEN 09:00 00:00 00:00	Present:-23 OFF:-5 Holiday:-0 LEAVE:-0 Absent:-3	Payable Days 28 Worked Hrs 239:36 OThrs 55:36				
3	0052 0052 KRISHNAPPA N Software ENGINEER STAFF 13/04/1990	Shift IN OUT Hours OT Status	OFF GEN 09:00 18:20 08:50 00:50	GEN 09:01 19:58 10:27 02:27	GEN 08:57 20:04 10:37 02:37	GEN 09:01 20:00 10:28 02:28	GEN 09:02 19:56 10:28 02:28	GEN 09:04 19:56 10:22 02:22	OFF GEN 09:01 20:02 10:36 02:36	GEN 08:56 19:57 10:34 02:34	GEN 08:57 20:01 10:27 02:27	GEN 09:01 19:58 10:26 02:26	GEN 09:03 19:59 10:35 02:35	GEN 08:58 19:57 10:35 02:35	GEN 09:02 19:57 10:35 02:35	OFF GEN 08:57 19:58 10:31 02:31	GEN 09:01 19:59 10:30 02:30	GEN 08:56 19:56 10:36 02:36	GEN 08:57 19:56 10:36 02:36	GEN 08:55 19:55 10:30 02:30	GEN 08:58 19:59 10:31 02:31	OFF GEN 09:00 20:03 10:33 02:33	GEN 09:00 20:03 10:32 02:32	GEN 09:03 19:59 10:27 02:27	GEN 09:03 19:56 10:27 02:27	GEN 08:59 19:56 10:27 02:27	GEN 09:01 20:04 10:33 02:33	WO A-A P-P	GEN 09:00 00:00 00:00	Present:-23 OFF:-5 Holiday:-0 LEAVE:-0 Absent:-3	Payable Days 28 Worked Hrs 239:48 OThrs 55:48				

4.2.3 Department Wise Performance

Company Name:- Starlink Communication Pvt. Ltd.

DepartmentWisePerformance

Run Date & Time :-18/03/2025

DepartmentWisePerformance Report for :- 01-May-2024 to 31-May-2024

Departement :AUTO LOGISTICS DIVISION															
SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Date Of Joining	DateOFFICE	In Punch	Out Punch	Early Departure	Late Arrival	Working Hours	OT	Status
1	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	01/05/2024					00:00		00:00
2	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	02/05/2024	06:27	15:23			00:00		08:56
3	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	03/05/2024	06:28	15:03			00:00		08:35
4	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	04/05/2024	06:28	14:58			00:00		08:30
5	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	05/05/2024	06:26	14:57			00:00		08:31
6	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	06/05/2024	23:06	06:12			00:18		07:06
7	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	07/05/2024					00:00		00:00
8	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	08/05/2024					00:00		00:00
9	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	09/05/2024					00:00		00:00
10	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	10/05/2024					00:00		00:00
11	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	11/05/2024					00:00		00:00
12	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	12/05/2024					00:00		00:00
13	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	13/05/2024					00:00		00:00
14	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	Driver	STAFF	21/03/2024	14/05/2024					00:00		00:00

4.2.4 Employee Attendance Detail

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS
Employee Attendance Detail
Employee Attendance Detail For 01-Dec-2024
 Run Date & Time 22/01/2025

SNo.	PayCode	DateOffice	EmployeeName	Department	Designation	Category	Shift	In_Punch	Out_Punch	Late_Arrival	OT_Duration	Working_Hours	Status
1	0049	01/12/2024	D S Raveesha	Software	ENGINEER	STAFF	OFF			0	00:00	00:00	IWO
2	0049	02/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:30	17:30	30	00:00	07:30	P
3	0049	03/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:02	18:30	0	00:00	08:58	P
4	0049	04/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:57	19:59	0	02:32	10:32	P
5	0049	05/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:58	19:55	0	02:29	10:29	P
6	0049	06/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:55	19:55	0	02:30	10:30	P
7	0049	07/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:02	19:56	0	02:24	10:24	P
8	0049	08/12/2024	D S Raveesha	Software	ENGINEER	STAFF	OFF			0	00:00	00:00	IWO
9	0049	09/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:58	19:55	0	02:29	10:29	P
10	0049	10/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:57	20:02	0	02:35	10:35	P
11	0049	11/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:58	19:57	0	02:31	10:31	P
12	0049	12/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:55	19:55	0	02:30	10:30	P
13	0049	13/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	08:58	19:55	0	02:29	10:29	P
14	0049	14/12/2024	D S Raveesha	Software	ENGINEER	STAFF	GEN	09:04	20:04	0	02:30	10:30	P

4.2.5 Absenteeism Register

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS
Absenteeism Register
Absenteeism Register For 01-Dec-2024
 Run Date & Time 22/01/2025

SNo.	Paycode	CardNo	EmployeeName	Department	Designation	Category	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL		
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1	3
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1	3
4	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1	3
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1	3

4.2.6 Shift Wise Attendance

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Shift Wise Attendance

Shift Wise Attendance For 01-Dec-2024

Run Date & Time 22/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Shift	Present	Absent	WO	Leave	OT
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	GEN	24	0	0	2	3128
2	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	OFF	0	0	5	0	0
3	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	23	3	0	0	3336
4	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	OFF	0	0	5	0	0
5	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	GEN	23	3	0	0	3348
6	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	OFF	0	0	5	0	0
7	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	GEN	23	3	0	0	3367
8	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	OFF	0	0	5	0	0
9	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	GEN	23	3	0	0	1951

4.2.7 Over Time Summary

This report shows the details of the Over Time done for each individual employee for the period the report is generated.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Over Time Summary

Run Date & Time :-22/01/2025

Over Time Summary Report for :- 01-Dec-2024 to 31-Dec-2024

Departement : Software							
DY	CardNo	EmployeeName	Department	Designation	Category	OT_Duration	
2	0050	VASIM AHAMED	Software	ENGINEER	STAFF	00:30	
2	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	00:50	
2	0066	SHANKAR M	Software	ENGINEER	STAFF	01:10	
2	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	02:35	
3	0050	VASIM AHAMED	Software	ENGINEER	STAFF	02:31	
3	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	02:27	
3	0066	SHANKAR M	Software	ENGINEER	STAFF	02:32	

4.2.8 Shift Schedule

This report shows the details of the shift the employee has to attend date wise (the one created through the Duty Roster Option and changed through the Shift Change Voucher) for the period the report is generated.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Shift Schedule

Shift Schedule For 01-Dec-2024

Run Date & Time 22/01/2025

SNo.	Paycode	CardNo	EmployeeName	Department	Designation	Category	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN
3	0052	0052	KRISHNAPPA N	Software	ENGINEER	STAFF	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN
4	0066	0066	SHANKAR M	Software	ENGINEER	STAFF	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN
5	0087	0087	MALLIKARJUNA K B	Software	ENGINEER	STAFF	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN
6	0088	0088	JAYANANDA T R	Software	ENGINEER	STAFF	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN	GEN	GEN	GEN	GEN	OFF	GEN	GEN
7	0821	00003366	vijay	TESTING	ENGINEER	STAFF	OFF	C	C	C	C	A	A	OFF	A	A	A	A	B	B	OFF	B	B	B	C	C	OFF	C	C	C	C	A	A	OFF	A	A	

4.2.9 Lunch Duration Report

This report shows the details of the lunch duration time of each employee

Company Name:- Starlink Communication Pvt. Ltd.

LunchDurationReport

LunchDurationReport from 01-May-2024 to 31-May-2024

Run Date & Time 18/03/2025

SNo.	PayCode	CardNo	EmployeeName	Department	SubDepartment	Designation	Category	Shift	Lunch_Start_Time	Lunch_End_Time	Lunch_Excess	Total_Hours
1	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	OFF				0
2	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
3	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
4	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
5	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
6	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
7	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
8	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
9	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
10	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
11	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
12	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
13	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0
14	TP121336	TP121336	Sandip Khilari	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Driver	STAFF	TPA	00:00	00:00		0

4.2.10 Total Loss and Overstay

This report shows the total number of Days an employee has come Late and has stayed more than the Shift Hours for the period the report is generated.

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS
Total Loss and Overstay
Total Loss and Overstay For 01-Dec-2024
 Run Date & Time 22/01/2025

SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Late_Hours	Late_Days	Early_Hours	Early_Days	Excess_Lunch_Hours	Excess_Lunch_Days	Loss_Hours	Over_Stay
1	0049	0049	D S Raveesha	Software	ENGINEER	STAFF	00:55	2	00:38	10		0	0	00:00
2	0050	0050	VASIM AHAMED	Software	ENGINEER	STAFF	00:00	0	00:26	10		0	0	00:00

4.2.11 Employee Wise Late Early Report

This report shows the details of employee late arrival and early departure for each employee

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS
Employee Wise Late Early Report
 Run Date & Time :-22/01/2025
Employee Wise Late Early Report Report for :- 01-Dec-2024 to 31-Dec-2024

Employee :D S Raveesha

SNo.	PayCode	DateOffice	EmployeeName	Department	Designation	Category	In_Punch	Out_Punch	Status	Late Arrival	Early_Departure
1	0049	02/12/2024	D S Raveesha	Software	ENGINEER	STAFF	09:30	17:30	P	00:30	00:00
2	0049	03/12/2024	D S Raveesha	Software	ENGINEER	STAFF	09:02	16:30	P	00:00	01:00
3	0049	04/12/2024	D S Raveesha	Software	ENGINEER	STAFF	08:57	19:59	P	00:00	00:00
4	0049	05/12/2024	D S Raveesha	Software	ENGINEER	STAFF	08:56	19:55	P	00:00	00:00
5	0049	06/12/2024	D S Raveesha	Software	ENGINEER	STAFF	08:55	19:55	P	00:00	00:00
6	0049	07/12/2024	D S Raveesha	Software	ENGINEER	STAFF	09:02	19:56	P	00:00	00:00
7	0049	09/12/2024	D S Raveesha	Software	ENGINEER	STAFF	08:56	19:55	P	00:00	00:00
8	0049	10/12/2024	D S Raveesha	Software	ENGINEER	STAFF	08:57	20:02	P	00:00	00:00
9	0049	11/12/2024	D S Raveesha	Software	ENGINEER	STAFF	08:56	19:57	P	00:00	00:00

4.2.12 Employee Wise Percentage

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Employee Wise Percentage

Employee Wise Percentage For 01-Dec-2024

Run Date & Time 22/01/2025

SNo.	PayCode	CardNo	EmployeeName	Present	Percent_	Absent	Percent_1	Weekly_Off	Percent_2	Holiday	Percent_3	Leave	Percent_4
1	0049	0049	D S Raveesha	24	77.42	0	0	5	16.13	0	0	2	6.45
2	0050	0050	VASIM AHAMED	23	74.19	3	9.68	5	16.13	0	0	0	0
3	0052	0052	KRISHNAPPA N	23	74.19	3	9.68	5	16.13	0	0	0	0

4.2.13 Night Shift Punch :

This report shows the details of night punch only for each employee

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Night Shift Punch

Night Shift Punch For 01-Dec-2024

Run Date & Time 22/01/2025

SL No.	PayCode	Name	ShiftName	Night Shift Count
1	0821	Vijay	C	10
2	0822	AJAY	C	11
3	0823	SANJAY	C	12
4	0824	SUDHANSHU	C	11
5	501392	SHUBHAM KUMAR	C	1
6	TEST2	TEST EMPLOYEE	C	26

4.2.14 Department Wise Percentage

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Department Wise Percentage

Department Wise Percentage For 01-Dec-2024

Run Date & Time 22/01/2025

SNo.	Department	Total_Employee	Present	Percent_	Absent	Percent_1	Leave	Percent_2	Weekly_Off	Percent_3	Holiday	Percent_4
1	CUSTOMER SUPPORT	62	13	20.97	37	59.68	0	0.00	12	19.35	0	0.00
2	TESTING	837	1	0.12	701	83.75	0	0.00	135	16.13	0	0.00
3	Software	648	142	21.91	399	61.57	2	0.31	105	16.20	0	0.00

4.2.15 Department wise overtime monthly

This report shows the details of department wise overtime data

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS										
Department wise overtime monthly										
Run Date & Time :-22/01/2025										
Department wise overtime monthly Report for :- 01-Dec-2024 to 31-Dec-2024										
Departement :Software										
SNo.	PayCode	DateOffice	EmployeeName	Department	Designation	Category	Shift	In_Punch	Out_Punch	OT_Duration
1	0050	01/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN			00:00
2	0050	02/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	09:00	18:00	00:30
3	0050	03/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	08:57	19:58	02:31
4	0050	04/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	09:03	19:59	02:26
5	0050	05/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	08:59	19:57	02:28
6	0050	06/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	09:00	19:56	02:26
7	0050	07/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN	08:58	19:56	02:28
8	0050	08/12/2024	VASIM AHAMED	Software	ENGINEER	STAFF	GEN			00:00

4.2.16 Monthly OT Details

This report shows the details of complete details overtime for each employee

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS																																							
Monthly OT Details																																							
Run Date & Time :-22/01/2025																																							
Monthly OT Details Report for :- 01-Dec-2024 to 31-Dec-2024																																							
Departement :Software																																							
S.no	Paycode	CardNo	EmployeeName	DeapartmentCode	Department	Designation	Category	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
1	0049	0049	D S Raveesha	D02	Software	ENGINEER	STAFF	00:00	00:00	00:00	02:32	02:29	02:30	02:24	00:00	02:29	02:35	02:31	02:30	02:29	02:30	00:00	02:33	02:31	02:32	02:30	02:32	02:27	00:00	02:29	02:24	02:25	02:23	00:00	00:00	00:00	00:00	52:08	
2	0050	0050	VASIM AHAMED	D02	Software	ENGINEER	STAFF	00:00	00:30	02:31	02:26	02:28	02:26	02:28	00:00	02:31	02:31	02:24	02:33	02:31	02:30	00:00	02:28	02:32	02:31	02:29	02:34	02:38	00:00	02:32	02:30	02:36	02:31	02:26	00:00	00:00	00:00	00:00	55:36

4.2.17 Early Departure Register

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS																																							
Early Departure Register																																							
Run Date & Time :-22/01/2025																																							
Early Departure Register Report for :- 01-Dec-2024 to 31-Dec-2024																																							
Departement :Software																																							
S.no	Paycode	CardNo	EmployeeName	DeapartmentCode	Department	Designation	Category	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
1	0049	0049	D S Raveesha	D02	Software	ENGINEER	STAFF	00:00	00:00	01:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	01:30	02:30	
2	0050	0050	VASIM AHAMED	D02	Software	ENGINEER	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

4.2.18 Late Arrival Register

Company Name:- Starlink Communication Pvt. Ltd.,WIPRO ENTERPRISES PRIVATE LIMITED,STAR BIO,LENOVO LEIGON,BIO MATRICS

Late Arrival Register

Run Date & Time :-22/01/2025

Late Arrival Register Report for :- 01-Dec-2024 to 31-Dec-2024

Departement :Software

S.no	Paycode	CardNo	EmployeeName	DepartmentCode	Department	Designation	Category	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL		
1	0049	0049	D S Raveesha	D02	Software	ENGINEER	STAFF	00:00	00:30	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:25	00:55		
2	0050	0050	VASIM AHAMED	D02	Software	ENGINEER	STAFF	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

4.2.19 Early Arrival Register

Company Name:- Starlink Communication Pvt. Ltd.

Early Arrival Register

Run Date & Time :-18/03/2025

Early Arrival Register Report for :- 01-May-2024 to 31-May-2024

Departement :AUTO LOGISTICS DIVISION

S.no	Paycode	CardNo	EmployeeName	DepartmentCode	Department	SubDepartment	Designation	Category	01	02	03	04	05	06	07	08	09	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL	
1	00001538	00001538	SURESH MURUGAN	D01	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Executive	STAFF		00:29	00:34	00:29		00:00	00:27																										01:59
2	01529	00001529	TARUN SINGHAL	D01	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Manager	STAFF	00:00	00:00	00:00	00:00		00:00	00:00																										00:00
3	0512	00000512	LALI V PRAJAPATI	D01	AUTO LOGISTICS DIVISION	Not Available	Junior Manager	STAFF	00:14	00:05	00:11	00:17	00:00	00:02																										00:49	
4	0530	00000530	SANDEEP PATKAR	D01	AUTO LOGISTICS DIVISION	Not Available	Senior Executive	STAFF	00:00																															00:00	
5	0537	00000537	PRADEEP NESARKAR	D01	AUTO LOGISTICS DIVISION	Not Available	Senior Executive	STAFF	00:00	00:00	00:26	00:23		00:35	00:00																									01:24	
6	0600	00000600	RAMKRUSHNA D LAD	D01	AUTO LOGISTICS DIVISION	Not Available	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00																											00:00	
7	0785	00000785	GANESH SHANTARAM BAVISKAR	D01	AUTO LOGISTICS DIVISION	Not Available	Assistant Manager	STAFF	00:15	00:05	00:11			00:00	00:01																									00:32	
8	0796	00000796	RAJASEKAR S	D01	AUTO LOGISTICS DIVISION	Not Available	Senior Manager	STAFF																																01:50	
9	0800	00000800	RIFO GEORGE KODIAN	D01	AUTO LOGISTICS DIVISION	Not Available	Assistant Manager	STAFF	01:39	00:11	00:00		00:00	00:00																										00:01	
10	0802	00000802	CHANDRA MOHAN PAL	D01	AUTO LOGISTICS DIVISION	Not Available	Executive	STAFF																																00:00	
11	0866	00000866	DAMODAR BHIMANI	D01	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	00:00	00:00	00:00	00:00	00:00	00:01																										00:01	
12	0878	00000878	EDRIC DCOSTA	D01	AUTO LOGISTICS DIVISION	Not Available	Senior Manager	STAFF		00:00	00:00			00:00	00:00																									00:00	

4.2.20 Early Arrival Summary

Company Name:- Starlink Communication Pvt. Ltd.

Early Arrival Summary

Run Date & Time :-18/03/2025

Early Arrival Summary Report for :- 01-May-2024 to 31-May-2024

Departement :AUTO LOGISTICS DIVISION

S.No.	PayCode	EmployeeName	Department	Designation	Category	Total Days	Total Hours
1	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	4	01:59
2	0512	LALI V PRAJAPATI	AUTO LOGISTICS DIVISION	Junior Manager	STAFF	5	00:49
3	0537	PRADEEP NESARKAR	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	3	01:24
4	0785	GANESH SHANTARAM BAVISKAR	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	4	00:32
5	0800	RIFO GEORGE KODIAN	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	2	01:50
6	0866	DAMODAR BHIMANI	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	1	00:01
7	0937	DENNIS A D D'SOUZA	AUTO LOGISTICS DIVISION	Junior Manager	STAFF	5	00:29
8	0938	CHETAN GADHVI	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	4	00:45
9	0940	MEHUL GAGARE	AUTO LOGISTICS DIVISION	Junior Manager	STAFF	4	03:52
10	1002	MALA RAJESH KUMAR	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	1	02:26
11	1014	JAYESHKUMAR PATEL	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	3	00:13
12	1018	HITESH PIPALIYA	AUTO LOGISTICS DIVISION	Executive	STAFF	1	02:26
13	1099	DURGESH RAI	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	4	00:14
14	1112	GOPAL KARMAN GADHAVI	AUTO LOGISTICS DIVISION	Executive	STAFF	2	00:03
15	1125	Ramal	AUTO LOGISTICS DIVISION	Supervisor	STAFF	1	00:03

4.2.21 Early Departure Summary

Company Name:- Starlink Communication Pvt. Ltd.
 EarlyDepartureSummary
 Run Date & Time :-18/03/2025
 EarlyDepartureSummary Report for :- 01-May-2024 to 31-May-2024

Departement :AUTO LOGISTICS DIVISION								
SNo.	PayCode	EmployeeName	Department	Designation	Category	Total_Days	Total_Hours	
1	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	1	00:33	
2	0940	MEHUL GAGARE	AUTO LOGISTICS DIVISION	Junior Manager	STAFF	4	02:31	
3	1325	BHAVESHKUMAR BALUBHAI DHAKHADA	AUTO LOGISTICS DIVISION	Executive	STAFF	1	00:28	
4	1326	AMISH VITHALDAS BHAGAT	AUTO LOGISTICS DIVISION	Executive	STAFF	1	01:38	
5	1428	MANGESH SHANKARRAO KHODKE	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	2	02:55	
6	1431	PRAVIN WAMANRAO BORIKAR	AUTO LOGISTICS DIVISION	Supervisor	STAFF	1	01:30	
7	1432	SHEKHAR VITHOBAJI BURGHATE	AUTO LOGISTICS DIVISION	Supervisor	STAFF	2	02:36	
8	1447	SANDEEP SURESH UNONE	AUTO LOGISTICS DIVISION	Supervisor	STAFF	2	03:04	
9	1507	VIJAY BHIKAJI KHARMALE	AUTO LOGISTICS DIVISION	Manager	STAFF	2	01:15	
10	1520	RUPESH ARUN GAYAKI	AUTO LOGISTICS DIVISION	Supervisor	STAFF	2	03:09	
11	1522	Vishnu Singh	AUTO LOGISTICS DIVISION	Supervisor	STAFF	1	00:35	
12	46	PRADDEEP KUMAR	AUTO LOGISTICS DIVISION	Deputy Manager	STAFF	1	01:30	
13	4G4071	PARMAR VANRAJUSINH	AUTO LOGISTICS DIVISION	Security Guard	STAFF	2	00:28	

4.2.22 Late Arrival Summary

Company Name:- Starlink Communication Pvt. Ltd.
 LateArrivalSummary
 Run Date & Time :-18/03/2025
 LateArrivalSummary Report for :- 01-May-2024 to 31-May-2024

Departement :AUTO LOGISTICS DIVISION								
SNo.	PayCode	EmployeeName	Department	Designation	Category	Total_Days	Total_Hours	
1	01529	TARUN SINGHAL	AUTO LOGISTICS DIVISION	Manager	STAFF	6	04:32	
2	0600	RAMKRUSHNA D LAD	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	1	03:58	
3	1112	GOPAL KARNMAN GADHAVI	AUTO LOGISTICS DIVISION	Executive	STAFF	2	07:01	
4	1125	Kamal	AUTO LOGISTICS DIVISION	Supervisor	STAFF	4	01:11	
5	1130	A ANBAGARU	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	5	18:11	
6	1198	SHAKARA RAM	AUTO LOGISTICS DIVISION	Executive	STAFF	1	03:29	
7	1377	YOGESH YADAV	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	2	07:43	
8	1427	ADITYA ANAND BAL	AUTO LOGISTICS DIVISION	Manager	STAFF	1	10:06	
9	1428	MANGESH SHANKARRAO KHODKE	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	1	06:32	
10	1429	PRANAY KISHOR MODARE	AUTO LOGISTICS DIVISION	Supervisor	STAFF	1	06:46	
11	1431	PRAVIN WAMANRAO BORIKAR	AUTO LOGISTICS DIVISION	Supervisor	STAFF	2	13:51	
12	1432	SHEKHAR VITHOBAJI BURGHATE	AUTO LOGISTICS DIVISION	Supervisor	STAFF	1	06:38	
13	1446	MAHENDRA K	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	1	09:25	
14	1447	SANDEEP SURESH UNONE	AUTO LOGISTICS DIVISION	Supervisor	STAFF	1	06:36	
15	1516	N BARTHEAN	AUTO LOGISTICS DIVISION	Manager	STAFF	3	12:07	
16	1520	RUPESH ARUN GAYAKI	AUTO LOGISTICS DIVISION	Supervisor	STAFF	1	06:39	
17	1536	SADISH BABU E	AUTO LOGISTICS DIVISION	Assistant Manager	STAFF	4	02:28	
18	1537	MAHENDRA K	AUTO LOGISTICS DIVISION	Senior Executive	STAFF	4	04:44	

4.2.23 Date Of Joining

This report shows the data employee joining details of the month

Company Name:- Starlink Communication Pvt. Ltd.
 DateOfJoining
 Run Date & Time :-18/03/2025
 DateOfJoining Report for :- 01-May-2024 to 31-May-2024

Departement :AUTO LOGISTICS DIVISION								
SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Date_Of_Joining	
1	MGM2583	MGM2583	RELIYA ASGAR	AUTO LOGISTICS DIVISION	Casual	STAFF	01/05/2024	
2	MGM2584	MGM2584	JUSAB SIDHIK RELIYA	AUTO LOGISTICS DIVISION	Casual	STAFF	02/05/2024	
3	MGM2585	MGM2585	KASTHA MEET VIJESHEHAI	AUTO LOGISTICS DIVISION	Driver	STAFF	02/05/2024	
4	MGM2586	MGM2586	CHAVDA PARITH	AUTO LOGISTICS DIVISION	Casual	STAFF	02/05/2024	
5	OC328	OC328	RAJU B. SOLA	AUTO LOGISTICS DIVISION	Housekeeping	STAFF	01/05/2024	
6	TP119258	TP119258	GHANSHYAM BABAN MUNGASE	AUTO LOGISTICS DIVISION	Driver	STAFF	01/05/2024	

4.2.24 Date Of Leaving

This report shows the data employee leaving details of the month

Company Name:- Starlink Communication Pvt. Ltd.
DateOfLeaving
Run Date & Time :-18/03/2025
DateOfLeaving Report for :- 01-Feb-2024 to 29-Feb-2024

Departement :AUTO LOGISTICS DIVISION								
SNo.	PayCode	CardNo	EmployeeName	Department	Designation	Category	Date_Of_Leaving	
1	MGM2302	MGM2302	MATANG DHGIRAJ	AUTO LOGISTICS DIVISION	Casual	STAFF	15/02/2024	
2	OC274	OC274	Abdul Gaha	AUTO LOGISTICS DIVISION	Helper	STAFF	16/02/2024	
Total	total: 2							

4.2.25 Manual Time Report

This report shows the manual punch time report when employee does the manual punch

Company Name:- Starlink Communication Pvt. Ltd.
ManualTimeReport
ManualTimeReport from 01-Feb-2024 to 29-Feb-2024
Run Date & Time 18/03/2025

SNo.	Paycode	CardNo	EmployeeName	Department	SUBDEPARTMENTNAME	Designation	Category	Date	User	IN_Machine	OUT_Machine	IN_Manual	OUT_Manual	Status
1	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	01/02/2024						A
2	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	02/02/2024						A
3	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	03/02/2024						A
4	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	04/02/2024						WO
5	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	05/02/2024						A
6	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	06/02/2024						A
7	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	07/02/2024						A
8	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	08/02/2024						A
9	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	09/02/2024						A
10	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	10/02/2024						A
11	00001426	00001426	Bhushan Parshuram Shende	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	Senior Executive	STAFF	11/02/2024						WO

4.2.26 Discrepancies Report

Company Name:- Starlink Communication Pvt. Ltd.
DiscrepanciesReport
Run Date & Time :-18/03/2025
DiscrepanciesReport Report for :- 01-Feb-2024 to 29-Feb-2024

Departement :AUTO LOGISTICS DIVISION																
SNo.	Paycode	CardNo	EmployeeName	Department	Designation	Category	DateOffice	Shift	In_Punch	Lunch_Out_Punch	Lunch_In_Punch	Out_Punch	Working_Hours	Late_Arrival	Early_Departure	Status
1	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	02/02/2024	CH1					00:00	00:00	00:00	A
2	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	03/02/2024	CH1					00:00	00:00	00:00	A
3	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	04/02/2024	OFF					00:00	00:00	00:00	WO
4	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	05/02/2024	CH1					00:00	00:00	00:00	A
5	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	06/02/2024	CH1					00:00	00:00	00:00	A
6	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	07/02/2024	CH1					00:00	00:00	00:00	A
7	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	08/02/2024	CH1					00:00	00:00	00:00	A
8	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	09/02/2024	CH1					00:00	00:00	00:00	A
9	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	10/02/2024	CH1					00:00	00:00	00:00	A
10	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	11/02/2024	OFF					00:00	00:00	00:00	WO
11	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	12/02/2024	CH1					00:00	00:00	00:00	A
12	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	13/02/2024	CH1					00:00	00:00	00:00	A
13	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	14/02/2024	CH1					00:00	00:00	00:00	A
14	00001538	00001538	SURESH MURUGAN	AUTO LOGISTICS DIVISION	Executive	STAFF	15/02/2024	CH1					00:00	00:00	00:00	A

4.2.27 Leave Checklist Report

This report shows the data of total leave consumed.

Company Name:- Starlink Communication Pvt. Ltd.
 LeaveChecklistReport
 Run Date & Time :-18/03/2025
 LeaveChecklistReport Report for :- 01-Apr-2024 to 30-Apr-2024

Department :AUTO LOGISTICS DIVISION												
SNo.	Paycode	EmployeeName	Fat/Hus. Name	Department	Designation	Category	Date_Of_Joining	Leave	From	To	Days	Status
1	DBC1017	JAINUDDIN H ANSARI	DBC1017	AUTO LOGISTICS DIVISION	Painter	STAFF	09/11/2008	PL	05/04/2024	05/04/2024	1	
2	GC000003	SANJAY RAVJI PARAB	GC000003	AUTO LOGISTICS DIVISION	Housekeeping	STAFF	19/08/2013	PL	29/04/2024	30/04/2024	2	
3	GC000004	SACHIN SURESH MAYEKAR	GC000004	AUTO LOGISTICS DIVISION	Quality Inspector	STAFF	10/01/2013	PL	15/04/2024	16/04/2024	2	
4	GC000005	VAIBHAV KARANGUTKAR	GC000005	AUTO LOGISTICS DIVISION	Helper	STAFF	10/01/2013	PL	01/04/2024	01/04/2024	1	
5	GC000005	VAIBHAV KARANGUTKAR	GC000005	AUTO LOGISTICS DIVISION	Helper	STAFF	10/01/2013	PL	23/04/2024	27/04/2024	5	
6	GC000006	RAVINDRA KAMBLI	GC000006	AUTO LOGISTICS DIVISION	Helper	STAFF	10/01/2013	PL	13/04/2024	13/04/2024	1	
7	GC000006	RAVINDRA KAMBLI	GC000006	AUTO LOGISTICS DIVISION	Helper	STAFF	10/01/2013	PL	15/04/2024	15/04/2024	1	
8	GC000007	SACHIN TEMKAR	GC000007	AUTO LOGISTICS DIVISION	Painter	STAFF	10/01/2013	PL	17/04/2024	17/04/2024	1	
9	GC000009	NARENDRA KARDODE	GC000009	AUTO LOGISTICS DIVISION	Quality Inspector	STAFF	10/01/2013	PL	15/04/2024	15/04/2024	1	
10	GC000009	NARENDRA KARDODE	GC000009	AUTO LOGISTICS DIVISION	Quality Inspector	STAFF	10/01/2013	PL	22/04/2024	22/04/2024	1	
11	GC000010	SHER ALI KHAN	GC000010	AUTO LOGISTICS DIVISION	Helper	STAFF	10/01/2013	PL	05/04/2024	05/04/2024	1	
Total	total: 11											

4.2.28 Leave Checklist Summary

Company Name:- Starlink Communication Pvt. Ltd.
 LeaveChecklistSummary
 LeaveChecklistSummary from 01-Apr-2024 to 30-Apr-2024
 Run Date & Time 18/03/2025

SNo.	Paycode	CardNo	EmployeeName	Department	SubDepartment	Designation	Category	PL	TOTAL
1	DBC1017	DBC1017	JAINUDDIN H ANSARI	AUTO LOGISTICS DIVISION	Not Available	Painter	STAFF	1	1
2	GC000003	GC000003	SANJAY RAVJI PARAB	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	Housekeeping	STAFF	2	2
3	GC000004	GC000004	SACHIN SURESH MAYEKAR	AUTO LOGISTICS DIVISION	Not Available	Quality Inspector	STAFF	2	2
4	GC000005	GC000005	VAIBHAV KARANGUTKAR	AUTO LOGISTICS DIVISION	Not Available	Helper	STAFF	1	6
5	GC000006	GC000006	RAVINDRA KAMBLI	AUTO LOGISTICS DIVISION	Not Available	Helper	STAFF	1	2
6	GC000007	GC000007	SACHIN TEMKAR	AUTO LOGISTICS DIVISION	Not Available	Painter	STAFF	1	1
7	GC000009	GC000009	NARENDRA KARDODE	AUTO LOGISTICS DIVISION	Not Available	Quality Inspector	STAFF	1	2
8	GC000010	GC000010	SHER ALI KHAN	AUTO LOGISTICS DIVISION	Not Available	Helper	STAFF	1	1

4.2.29 Master Report

This report shows all details of each employee, including department, designation, etc..

Company Name:- Starlink Communication Pvt. Ltd.
 MasterReport
 MasterReport from 01-Apr-2024 to 30-Apr-2024
 Run Date & Time 18/03/2025

SNo.	Paycode	CardNo	EmployeeName	Date_Of_Birth	Date_Of_Join	Company	Department	SubDepartment	Category	Divison	Location	Grade	Designation	Gender	Blood_Group	Emptype	Bank_Acc	Father_Name	Marital_Status	Email	Mobile_No	PF_No
1	00001426	00001426	Bhushan Parshuram Shende		01/04/2023	Starlink Communication Pvt. Ltd.	HUMAN RESOURCES & IR	HUMAN RESOURCES & IR	STAFF	NA	MSIL Nagpur TVP	NA	Senior Executive	M	N/A				Single			
2	00001538	00001538	SURESH MURUGAN		02/02/2024	Starlink Communication Pvt. Ltd.	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	STAFF	NA	Chennai Trailer Office	NA	Executive	M	N/A				Single			
3	0009	00000009	RAJENDRA TAMBE		18/04/2006	Starlink Communication Pvt. Ltd.	INLAND TRANSPORTATION	Not Available	STAFF	NA	NYK Mumbai HO	NA	Assistant Manager	M	N/A							
4	0024	00000024	ORION PINTO		16/10/2006	Starlink Communication Pvt. Ltd.	FINANCE & ACCOUNTS	Not Available	STAFF	NA	NYK Mumbai HO	NA	Senior General Manager	M	N/A							
5	01529	00001529	TARUN SINGHAL		28/11/2023	Starlink Communication Pvt. Ltd.	AUTO LOGISTICS DIVISION	AUTO LOGISTICS DIVISION	STAFF	NA	Gurgaon Trailer	NA	Manager	M	N/A				Single			
6	0507	00000507	SAKETA V PRADHAN		09/08/2010	Starlink Communication Pvt. Ltd.	PCC SALES & MARKETING	PCC SALES & MARKETING	STAFF	NA	Gurgaon DLF Cybercity	NA	Senior Manager	M	N/A				Not applicable			

4.2.30 Manual Punch Audit

Company Name:- Starlink Communication Pvt. Ltd.
ManualPunchAudit
ManualPunchAudit from 01-Apr-2024 to 30-Apr-2024
 Run Date & Time 18/03/2025

Paycode	EmployeeName	Department	SubDepartment	OfficePunch_Date	OfficePunch_Time	SMANUAL
0938	CHETAN GADHVI	AUTO LOGISTICS DIVISION	Not Available	24-04-24	18:10	Y
0940	MEHUL GAGARE	AUTO LOGISTICS DIVISION	Not Available	01-04-24	08:00	Y
1003	RAFIK CHAUHAN	AUTO LOGISTICS DIVISION	Not Available	01-04-24	08:00	Y
DBC1162	DEEPAK RAI	AUTO LOGISTICS DIVISION	Not Available	02-04-24	15:30	Y
DBC1162	DEEPAK RAI	AUTO LOGISTICS DIVISION	Not Available	04-04-24	09:00	Y
DBC1162	DEEPAK RAI	AUTO LOGISTICS DIVISION	Not Available	04-04-24	18:00	Y
DBC1600	GADHAVI HARESH	AUTO LOGISTICS DIVISION	Not Available	06-04-24	00:01	Y
DBC1618	KHAKHALA DIPAK DEVJI	AUTO LOGISTICS DIVISION	Not Available	05-04-24	15:32	Y
DBC1692	KULDEEP JANGID	AUTO LOGISTICS DIVISION	Not Available	01-04-24	23:50	Y
DBC1692	KULDEEP JANGID	AUTO LOGISTICS DIVISION	Not Available	02-04-24	07:10	Y
DBC1692	KULDEEP JANGID	AUTO LOGISTICS DIVISION	Not Available	02-04-24	23:50	Y
DBC1692	KULDEEP JANGID	AUTO LOGISTICS DIVISION	Not Available	03-04-24	07:10	Y
DBC1692	KULDEEP JANGID	AUTO LOGISTICS DIVISION	Not Available	03-04-24	23:50	Y
DBC1692	KULDEEP JANGID	AUTO LOGISTICS DIVISION	Not Available	04-04-24	07:10	Y

4.2.31 Yearly

This report shows the yearly record an employee

4.2.32 Yearly Attendance Details

Company Name:- Starlink Communication Pvt. Ltd.
 YearlyAttendanceDetails
 Run Date & Time :-18/03/2025
 YearlyAttendanceDetails from 01-Jan-2025 to 30-Apr-2024

PAYCODE	MonthNumber	MONTH	Pre	Abs	WO	CL	EL	SL	Others	OT	OT Amount	PRESENT_PERCENTAGE
00001426	1	January	0	27	4	0	0	0	0	00:00		12.9
00001426	2	February	0	25	4	0	0	0	0	00:00		12.9
00001426	3	March	1	25	5	0	0	0	0	03:00		19.35
00001426	4	April	20	6	4	0	0	0	0	52:00		77.42
00001426	5	May	4	23	4	0	0	0	0	05:30		25.81
00001426	6	June	0	25	5	0	0	0	0	00:00		16.13
00001426	7	July	0	27	4	0	0	0	0	00:00		12.9
00001426	8	August	0	27	4	0	0	0	0	00:00		12.9
00001426	9	September	0	25	5	0	0	0	0	00:00		16.13
00001426	10	October	0	27	4	0	0	0	0	00:00		12.9
00001426	11	November	0	26	4	0	0	0	0	00:00		12.9
00001426	12	December	0	26	5	0	0	0	0	00:00		16.13

4.2.33 New Yearly Attendance Details

Company Name:- Starlink Communication Pvt. Ltd.
 NEWYearlyAttendanceDetails
 Run Date & Time :-18/03/2025
 NEWYearlyAttendanceDetails from 01-Jan-2024 to 31-Dec-2024

SL No.	PayCode	Card No	Employee Name	Present	Absent	Weekly Off	Holiday	Leave	Ot	Ot Amount	TOTAL DAYS
1	00001426	00001426	Bhushan Parshuram Shende	25	289	52	0	0	3630		77
2	00001538	00001538	SURESH MURUGAN	57	229	48	0	0	2130		105
3	0009	00000009	RAJENDRA TAMBE	60.5	200.5	104	1	0	270		165.5
4	0024	00000024	ORION PINTO	74.5	186.5	104	1	0	1830		179.5
5	01529	00001529	TARUN SINGHAL	95.5	218.5	52	0	0	0		147.5
6	0507	00000507	SAKETA V PRADHAN	40.5	221.5	104	0	0	60		144.5
7	0512	00000512	LALJI V PRAJAPATI	77.5	235.5	52	1	0	0		130.5
8	0530	00000530	SANDEEP PATKAR	28	270	60	8	0	3570		96
9	0537	00000537	PRADEEP NESARKAR	35.5	262.5	60	8	0	660		103.5
10	0600	00000600	RAMKRUSHNA D LAD	25	273	60	8	0	3420		93
11	0750	00000750	KUNAL PATIL	76.5	184.5	104	1	0	2460		181.5
12	0761	00000761	MAMTA SHARMA	58	203	104	1	0	330		163
13	0775	00000775	BIJOY NAYAK	66	248	52	0	0	1080		118

4.2.34 Yearly Late Report

This report shows the data of each employee yearly late record month wise

Company Name:- Starlink Communication Pvt. Ltd.
 YearlyLateReport
 Run Date & Time :-18/03/2025
 YearlyLateReport from 01-Jan-2024 to 31-Dec-2024

SNo.	PAYCODE	Employee Name	January	February	March	April	May	June	July	August	September	October	November	December	Total
1	00001426	Bhushan Parshuram Shende	0~00:00	0~00:00	1~03:24	21~61:30	4~11:13	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	26~76:07
2	00001538	SURESH MURUGAN	0~00:00	1~09:38	1~10:40	1~00:28	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	3~20:46
3	01529	TARUN SINGHAL	6~02:20	2~00:35	1~09:11	15~06:20	6~04:32	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	30~22:58
4	0507	SAKETA V PRADHAN	2~11:34	2~09:16	2~11:56	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	6~32:46
5	0512	LALJI V PRAJAPATI	5~12:50	6~15:14	3~07:34	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	14~35:38
6	0530	SANDEEP PATKAR	0~00:00	0~00:00	1~02:19	1~03:31	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	2~05:50
7	0537	PRADEEP NESARKAR	0~00:00	0~00:00	1~08:03	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	1~08:03
8	0600	RAMKRUSHNA D.LAD	0~00:00	0~00:00	3~08:08	2~05:32	1~03:58	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	6~17:38
9	0775	BIJOY NAYAK	0~00:00	0~00:00	0~00:00	1~08:39	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	0~00:00	1~08:39

4.2.35 Yearly Absent Report

This report shows the reocrd of yearly absent of each employee with month wise.

Company Name:- Starlink Communication Pvt. Ltd.
 YearlyAbsentReport
 Run Date & Time :-18/03/2025
 YearlyAbsentReport from 01-Jan-2024 to 31-Dec-2024

SNo.	PAYCODE	Employee Name	January	February	March	April	May	June	July	August	September	October	November	December	Total
1	00001426	Bhushan Parshuram Shende	27	25	25	6	23	25	27	27	25	27	26	26	289
2	00001538	SURESH MURUGAN	0	14	3	6	23	25	27	27	25	27	26	26	229
3	0009	RAJENDRA TAMBE	13	6.5	4.5	4.5	20	20	23	22	21	23	21	22	200.5
4	0024	ORION PINTO	5	2	4.5	2	21	20	23	22	21	23	21	22	186.5
5	01529	TARUN SINGHAL	7	2	2.5	3	21	25	27	27	25	27	26	26	218.5
6	0507	SAKETA V PRADHAN	8	14	15.5	11	21	20	23	22	21	23	21	22	221.5
7	0512	LALJI V PRAJAPATI	12.5	9	5	4	22	25	27	27	25	27	26	26	235.5
8	0530	SANDEEP PATKAR	23	21	14	8	26	25	27	26	24	26	24	26	270
9	0537	PRADEEP NESARKAR	23	21	11	8	21.5	25	27	26	24	26	24	26	262.5
10	0600	RAMKRUSHNA D.LAD	23	21	12.5	15	23.5	25	27	26	24	26	24	26	273
11	0750	KUNAL PATIL	3.5	2	3.5	2.5	21	20	23	22	21	23	21	22	184.5
12	0761	MAMTA SHARMA	9.5	9	8	4.5	20	20	23	22	21	23	21	22	203
13	0775	BIJOY NAYAK	23	3	9	7	23	25	27	27	25	27	26	26	248
14	0785	GANESH SHANTARAM BAVISKAR	14	2	9	4	23	25	27	27	25	27	26	26	235
15	0796	RAJASEKAR S.	25	9	24	26	27	25	27	27	25	27	26	26	294

4.2.36 Bonus Form C

This report shows the Bonus data of employee.

Company Name:- Starlink Communication Pvt. Ltd.
BonusFormC
Run Date & Time :-18/03/2025
BonusFormC from 01-Jan-2024 to 31-Dec-2024

SNO	COMPANYCODE	PAYCODE	EMPNAME	AGE	DESIGNAME	JOBYEAR	VBASIC	BONUSAMOUNT	PAYOTHER	BONUSADVANCE	DED_ACCOUNT	TOTAL_DED_AMT	NET_AMONT_PAY_PAID	ACTUAL_NET_AMOUNT_PAID	DATE_ON_WHICH_PAID
1	C01	TEST123	TEST	YES	Driver	1	10000.00		0	0	0	0	0	0	

4.2.37 Year Attendance with Percentage

Company Name:- Starlink Communication Pvt. Ltd.
YearAttendanceWithPercentage
Run Date & Time :-18/03/2025
YearAttendanceWithPercentage from 01-Jan-2024 to 31-Dec-2024

PAYCODE	Month	Present	Absent	Holiday	WO	Leave
00001426	January	0.00	87.10	0.00	12.90	0.00
00001426	February	0.00	86.21	0.00	13.79	0.00
00001426	March	3.23	80.65	0.00	16.13	0.00
00001426	April	66.67	20.00	0.00	13.33	0.00
00001426	May	12.90	74.19	0.00	12.90	0.00

5. Statutory Report:-

- Go To Report Menu → Go to Statutory Report → Click on Muster Roll option
- Statutory Reports page will be displayed.
- Select the required “From Date” And “To Date” through date packer.
- Select concern Employee through employee for which reports to be generated.
- Click on Generate button.

The screenshot displays the STAR LINK web application interface. At the top left is the STAR LINK logo with the tagline "Your needs... Our Solution!". At the top right is a customer help line: "CUSTOMER HELP LINE TOLL FREE NO (all India) 1800-11-8088 (24 x 7)". Below the header is a navigation menu with options: Master, Transaction, Data Process, Leave Management, Admin, and Reports. The Reports menu is expanded, showing a list of options: Daily, Monthly, Leave, Memo, Master, Report Chart, Centre, Dynamic Reports, and Statutory Report. The Statutory Report option is highlighted, and a sub-menu is visible with the following items: Muster Roll, Form no. 25, Form no. 24, Form no. 15, Form no. 8, and Form no. 12. An arrow points to the "Muster Roll" option with the text "Click on Muster Roll". The main content area shows a grid of report categories with their respective counts: Present (0), Absent (0), Late Arrival (0), Early Arrival (0), Early Departure (0), Late Departure (0), New Joinee(7 Days) (0), and Left(7 Days) (0). Other categories like Leave, Weekly Off, Holiday, and Time Arrival are also visible but not highlighted.

javascrpt:selection.open()

Statutory Report

Muster Roll

From Date: 

To Date: 

Select Employee: 

Generate

Select Employee - Google Chrome
localhost/IndExp/Pages/TimeOffice/Selection.aspx

Employee Company Department Location Divisions Category Designation

Grade Order By

Select Employee

T00	Add all	4 items selected	Remove all
T005 -Ravi_Four_Fixed_NRTC (Y)	+	T001 -Ravi_Fixed_RunAuto_Two P (Y)	-
T006 -Ravi_Single_fixed (Y)	+	T002 -Ravi_Two_Fixed_RunAuto_RT(Y)	-
T007 -Ravi_Mopunch_Fixed_NRTC (Y)	+	T003 -Ravi_Two_Fixed_RTC (Y)	-
T008 -Ravi_Two_Rotational_NRTC (Y)	+	T004 -Ravi_Multiple_Fixed_NRTC (Y)	-
T009 -Ravi_Two_Ignore (Y)	+		

Active

Click here for Select

CHANGE
PASSWORD
LOG OUT

Statutory Report

Muster Roll

From Date:

To Date:

Select Employee :

Generate



Note: - We can create followings report through same process as mentioned below.

- i) Form No 25
- ii) Form No 14
- iii) Form No 15
- iv) Form No B
- v) Form No 12

5.1 Muster Roll Report:-

This report shows the data of employee attendance status & Consumed leave

Company Name:- Starlink Communication Pvt. Ltd.
MASTERROLL
 Run Date & Time :-18/03/2025
 MASTERROLL from 01-May-2024 to 31-May-2024

SrNo	PayCode	CardNo	EmployeeName	1-5	2-5	3-5	4-5	5-5	6-5	7-5	8-5	9-5	10-5	11-5	12-5	13-5	14-5	15-5	16-5	17-5	18-5	19-5	20-5	21-5	22-5	23-5	24-5	25-5	26-5	27-5	28-5	29-5	30-5	31-5	DW	HLD	CL	PL	REST	ABS	PayDays	GatePass	TOTAL	Remark	
1	00001426	00001426	Bhushan Parshuram Shende	A	P	P	P	WO	P	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	A	A	A	A	A	4	0	0	0	4	23	8	0	31		
2	00001538	00001538	SURESH MURUGAN	A	P	A	P	WO	P	P	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	4	0	0	0	4	23	8	0	31	
3	0009	00000009	RAJENDRA TAMBE	A	P	P	WO	WO	P	MIS	A	A	A	WO	WO	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	WO	A	A	A	A	A	A	3	0	0	0	8	20	11	0	31	
4	0024	00000024	ORION PINTO	A	P	A	WO	WO	P	MIS	A	A	A	WO	WO	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	WO	A	A	A	A	A	A	2	0	0	0	8	21	10	0	31	
5	01529	00001529	TARUN SINGHAL	P	P	P	P	WO	P	P	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	6	0	0	0	4	21	10	0	31	
6	0507	00000507	SAKETA V PRADHAN	A	P	P	WO	WO	A	A	A	A	A	WO	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	2	0	0	0	8	21	10	0	31		
7	0512	00000512	LALJI V PRAJAPATI	P	P	P	P	WO	P	A	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	5	0	0	0	4	22	9	0	31		
8	0530	00000530	SANDEEP PATKAR	HLD	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	0	1	0	0	4	26	5	0	31		
9	0537	00000537	PRADEEP NESARKAR	HLD	P	P	P	WO	P	P	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	4.5	1	0	0	4	21.5	9.5	0	31		
10	0600	00000600	RAMKRUSHNA D LAD	HLD	P	P	P	POW	A	A	A	A	A	WO	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	2.5	1	0	0	4	23.5	7.5	0	31		
11	0750	00000750	KUNAL PATIL	A	P	A	WO	WO	P	MIS	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	2	0	0	0	8	21	10	0	31		
12	0761	00000761	MAMTA SHARMA	A	P	P	WO	WO	P	MIS	A	A	A	A	WO	WO	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	A	A	A	A	A	3	0	0	0	8	20	11	0	31		
13	0775	00000775	BIJOY NAYAK	A	P	A	P	WO	P	P	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	4	0	0	0	4	23	8	0	31		
14	0785	00000785	GANESH SHANTARAM BAVISKAR	P	P	P	A	WO	P	A	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	4	0	0	0	4	23	8	0	31		
15	0796	00000796	RAJASEKAR S.	A	A	A	A	WO	A	A	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	0	0	0	0	4	27	4	0	31		
16	0800	00000800	RIJO GEORGE KODIAN	P	P	P	A	WO	P	A	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	4	0	0	0	4	23	8	0	31		
17	0801	00000801	M.PRAVEEN KUMAR	A	P	A	P	WO	P	A	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	3	0	0	0	4	24	7	0	31		
18	0802	00000802	CHANDRA MOHAN PAL	A	A	A	A	WO	A	A	A	A	A	A	WO	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	0	0	0	0	4	27	4	0	31		
19	0822	00000822	VIHNEESH BHANDARE	A	P	P	WO	WO	P	MIS	A	A	A	WO	WO	A	A	A	A	A	WO	WO	A	A	A	A	A	WO	WO	A	A	A	A	A	3	0	0	0	8	20	11	0	31		

5.2 Form No. 25:- This report displays employee information, attendance status, and consumed leaves.

[FORM25 (Prescribed under rule -83 & 110)]

Attendance Register of 31 Day or Night for the month of - May-2024	GENERAL SHIFT		FIRST SHIFT		SECOND SHIFT	
	1st Period from 09:00 to 13:00		1st Period fromto.....		1st Period fromto.....	
	Rest from 13:00 to 13:30		Rest fromto.....		Rest fromto.....	
	2nd Period from 13:30 to 17:30		2nd Period fromto.....		2nd Period fromto.....	

SrNo	TOKEN_NO	EmployeeName	Guardian_Name	ESI_NO	PFNO	PF_NO	DateOfBirth	DateOfJoin	Designation	1-5	2-5	3-5	4-5	5-5	6-5	7-5	8-5	9-5	10-5	11-5	12-5	13-5	14-5	15-5	16-5	17-5	18-5	19-5	20-5	21-5	22-5	23-5	24-5	25-5	26-5	27-5	28-5	29-5	30-5	31-5	DW	HLD	CL	PL	REST	ABS	PayDays	GatePass	TOTAL	Remark
1	00001426	Bhushan Parshuram Shende					01/04/2023	Senior Executive	A	P	P	P	WO	P	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	A	A	4	0	0	0	4	23	8	0	31		
2	00001538	SURESH MURUGAN					02/02/2024	Executive	A	P	A	P	WO	P	P	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	A	4	0	0	0	4	23	8	0	31			
3	0009	RAJENDRA TAMBE					18/04/2006	Assistant Manager	A	P	P	WO	WO	P	MIS	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	WO	A	A	A	A	A	A	A	A	A	3	0	0	0	8	20	11	0	31			
4	0024	ORION PINTO					16/10/2006	Senior General Manager	A	P	A	WO	WO	P	MIS	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	WO	A	A	A	A	A	A	A	A	A	2	0	0	0	8	21	10	0	31			
5	01529	TARUN SINGHAL					28/11/2023	Manager	P	P	P	P	WO	P	P	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	6	0	0	0	4	21	10	0	31			
6	0507	SAKETA V PRADHAN					09/08/2010	Senior Manager	A	P	P	WO	WO	A	A	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	2	0	0	0	8	21	10	0	31				
7	0512	LALJI V PRAJAPATI					01/10/2010	Junior Manager	P	P	P	P	WO	P	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	5	0	0	0	4	22	9	0	31				
8	0530	SANDEEP PATKAR					01/03/2011	Senior Executive	HLD	A	A	A	WO	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	0	1	0	0	4	26	5	0	31				
9	0537	PRADEEP NESARKAR					03/01/2011	Senior Executive	HLD	P	P	P	WO	P	P	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	4.5	1	0	0	4	21.5	9.5	0	31				
10	0600	RAMKRUSHNA D LAD					10/01/2011	Senior Executive	HLD	P	P	P	POW	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	2.5	1	0	0	4	23.5	7.5	0	31				
11	0750	KUNAL PATIL					03/02/2014	Assistant Manager	A	P	A	WO	WO	P	MIS	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	WO	A	A	A	A	A	A	A	A	2	0	0	0	8	21	10	0	31				
12	0761	MAMTA SHARMA					20/06/2014	Senior Manager	A	P	P	WO	WO	P	MIS	A	A	A	A	WO	WO	A	A	A	A	A	A	WO	WO	A	A	A	A	A	A	A	A	3	0	0	0	8	20	11	0	31				
13	0775	BIJOY NAYAK					08/09/2014	Senior Executive	A	P	A	P	WO	P	P	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	4	0	0	0	4	23	8	0	31				
14	0785	GANESH SHANTARAM BAVISKAR					01/11/2014	Assistant Manager	P	P	P	A	WO	P	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	4	0	0	0	4	23	8	0	31				
15	0796	RAJASEKAR S.					29/12/2014	Senior Manager	A	A	A	A	WO	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	0	0	0	0	4	27	4	0	31				
16	0800	RIJO GEORGE KODIAN					27/01/2015	Assistant Manager	P	P	P	A	WO	P	A	A	A	A	A	WO	A	A	A	A	A	A	A	WO	A	A	A	A	A	A	A	A	A	4	0	0	0	4	23	8	0	31				

5.3 Form No 14:- This report displays the earned leave (EL) data for the year.

FORM NO. 14 (Rule No.102)																										
S. No.															No.....											
Department : ACCOUNTS & FINANCE															LEAVE WITH WAGES REGISTERS											
Serial No. in the register of Adult / Child Worker : T004															Name : Ravi_Multiple_Fixed_NRTC											
NAME OF FACTORY : NONE,GLOBAL FAIRS & MEDIA LTD,IE ONLINE MEDIA SERVICES PVT LTD,THE															Date of Dis charge :											
Date of Entry into service : 01/01/2017															Date and amount of payment made in											
															lieu of leave due											
Calendar year of service	Wages Period During ...to...	Wages earned During the Wages period	No of days worked during the calender					Leave Credit			Whether leave in accordance with scheme under sec 73(8)	Leave enjoyed			Cash equivalent advantage accruing through	Rate of wages For the leave period (total Of column 15 & 16)	lieu of leave due									
			No Of days Work Performed	No Of days Of lay of	No Of days of maternity leave	No Of days of Leave Enjoyed	Total of column 4,6 and 7	Balance of leave from preceding year	Leave earned during the year mentioned in the column 9	Total of column 9 and 10		From	To	No. of Days			Balance of leave to credit	Normal rate of wages	CL	SL	CO	AB	WD	LWP	SPL	ESI
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27
January			13	0	0	0	13	0	0	0									0	0	0	8	9	0	0	0
February			0	0	0	0	0	0	0	0									0	0	0	20	8	0	0	0
March			5	0	0	0	5	0	0	0									0	0	0	18	8	0	0	0
April			11.5	0	0	0	11.5	0	0	0									0	0	0	8.5	10	0	0	0
May			0	0	0	0	0	0	0	0									0	0	0	23	8	0	0	0
June			0	0	0	0	0	0	0	0									0	0	0	22	8	0	0	0
July			0	0	0	0	0	0	0	0									0	0	0	21	10	0	0	0
August			0	0	0	0	0	0	0	0									0	0	0	23	8	0	0	0
September			0	0	0	0	0	0	0	0									0	0	0	21	9	0	0	0
October			0	0	0	0	0	0	0	0									0	0	0	22	9	0	0	0
November			0	0	0	0	0	0	0	0									0	0	0	22	8	0	0	0
December			5	0	0	0	5	0	0	0									0	0	0	16	10	0	0	0

Note : Separate page will be alloted to each Worker

5.4 Form No 15:- This report shows the all kind of leave data of an year

FORM NO. 15 (Rule No. 103)																											
S. No.												No.....															
Department : ACCOUNTS & FINANCE												LEAVE WITH WAGES REGISTER															
Serial No. in the register of Adult / Child Worker : T001												Name : Ravi_Fixed_RunAuto_Two P															
NAME OF FACTORY : NONE, GLOBAL FAIRS & MEDIA LTD, IE ONLINE MEDIA SERVICES PVT LTD, THE												Guardian Name :															
Date of Entry into service : 01/01/2016												Date and amount of payment made in															
Date of Entry into service : 01/01/2016												lieu of leave due															
Calendar year of service	Wages Period During ...to...	Wages earned During the Wages period	No of days worked during the calendar				Total of column 4,6 and 7	Leave Credit		Whether leave in accordance with scheme under sec 79(8)	Leave enjoyed		No. of Days	Balance of leave to credit	Normal rate of wages	Cash equivalent advantage accruing through	Rate of wages For the leave period (total of column 15 & 16)	lieu of leave due									
			No Of days Work Performed	No Of days Of lay of	No Of days of maternity leave	No Of days of Leave Enjoyed		Balance of leave from preceding year	Leave earned during the year mentioned in the column 10		From	To						CL	SL	CO	AB	WD	LWP	SPL	ESI		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
January			8	0	0	0	8	0	0	0								0	0	0	17	5	0	0	0		
February			0	0	0	0	0	0	0	0								0	0	0	24	4	0	0	0		
March			6.5	0	0	0	6.5	0	0	0								0	0	0	20.5	4	0	0	0		
April			7	0	0	0	7	0	0	0								0	0	0	18	5	0	0	0		
May			0	0	0	0	0	0	0	0								0	0	0	27	4	0	0	0		
June			0	0	0	0	0	0	0	0								0	0	0	26	4	0	0	0		
July			0	0	0	0	0	0	0	0								0	0	0	26	5	0	0	0		
August			0	0	0	0	0	0	0	0								0	0	0	27	4	0	0	0		
September			0	0	0	0	0	0	0	0								0	0	0	26	4	0	0	0		
October			0	0	0	0	0	0	0	0								0	0	0	26	5	0	0	0		
November			0	0	0	0	0	0	0	0								0	0	0	26	4	0	0	0		
December			5	0	0	0	5	0	0	0								0	0	0	21	5	0	0	0		

Signature of Employee Received Leave Book

Note : Separate page will be allotted to each Worker

5.5 Form No B:-

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	
1	Page No. 1																				
2	NONE,GLOBAL FAIRS & MEDIA LTD,IE ONLINE MEDIA SERVICES PVT LTD,THE INDIAN EXPRESS PVT																				
3	FORM B																				
4	See Rule 7(2)																				
5	Register Of Festival Holidays, Cacual & Sick Leave of Ravi_Multiple_Fixed_NRTC																				
6	for the Year Year 2013 Under the Industrial Establishment (National Festival,Casual & Sick Leave)																				
7	1. Date of Joining Service: 01/01/2016										Token No.: F005										
8	2. Whether covered by the Employee's State Insurance Scheme,Yes/No.																				
9																					
10	1	2	3					4	5												
11		Number of Festival Holidays			Period for which Festival																
12	Serial No.	Festival	Casual	Sick	From	To	Number of Days & kind of Leave	Balance	Whether Granted or Refused	Remarks											
13	1	1	0	0	26/01/2017	26/01/2017	1 HLD	0													
14	1		0	0	01/08/2017	01/08/2017	1 CL	-1													
15	1		0	0	07/08/2017	07/08/2017	0.5 CL	-1.5													
16	1		0	0	08/08/2017	08/08/2017	0.5 CL	-2													
17	1		0	0	01/09/2017	01/09/2017	0.5 CL	-2.5													
18	1		0	0	02/09/2017	02/09/2017	0.5 CL	-3													
19	1		0	0	02/10/2017	02/10/2017	1 CL	-4													
20	1		0	0	06/10/2017	06/10/2017	0.5 CL	-4.5													
21	1		0	0	07/10/2017	07/10/2017	0.5 CL	-5													
22																					

5.6 Form No 12:-

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	
1						NONE,GLOBAL FAIRS & MEDIA LTD,IE ONLINE MEDIA SERVICES PVT LTD,THE INDIAN EXPRESS PVT LTD											
2																	
3																	
4		Time of	Shift Timing													Rest Period	
5		Commencement of	From To													From To	Time of C
6		Shift GEN	09:30 18:00													00:00 00:	
7		Shift SA1	12:00 20:30													00:00 00:	
8	MON to	Shift SM2	07:30 16:00													00:00 00:	
9	FRI	Shift SM3	08:30 17:00													00:00 00:	
10	Saturday	Shift T01	09:00 17:30													00:00 00:	
11	Sunday	Shift T02	19:00 03:00													13:00 13:	
12	System of Rotation	Shift T03	09:30 18:00													13:30 14:	
13																	
14					Father's			Letter of	No of	Number and date						1st	2nd
15	Sr. No.	PayCode	Emp. No.	Name of Adult Worker	Name	Nature Of Work	Department	group as	Relay if	No of	Token	Remarks	1st	2nd	1st	2nd	
16	1	T001	T001	Ravi_Fixed_RunAuto_Two P		ADVERTISEMENT PAGINATOR	ACCOUNTS & FINANCE	GEN					P	P	P	P	
17	2	T002	T002	Ravi_Two_Fixed_RunAuto_RT		ADVERTISEMENT PAGINATOR	ACCOUNTS & FINANCE	GEN					P	P	P	P	
18	3	T003	T003	Ravi_Two_Fixed_RTC		ADVERTISEMENT PAGINATOR	ACCOUNTS & FINANCE	GEN					P	P	POW	POW	
19	4	T004	T004	Ravi_Multiple_Fixed_NRTC		ADVERTISEMENT PAGINATOR	ACCOUNTS & FINANCE	GEN					P	P	WO	WO	
20	5	T005	T005	Ravi_Four_Fixed_NRTC		ADVERTISEMENT PAGINATOR	ACCOUNTS & FINANCE	GEN					A	P	POW	POW	
21																	
22	PRESENT --> P = Present ; POW = Present on weekly off ; POH = Present on holiday ; OD = On duty																
23	ABSENT --> A = Absent ; A1 = Absent or leave before and after weekly off ; WED = Componsatory working day ; LWP = Leave without pay																
24	LEAVE --> CL = CASUAL LEAVE; COF = COMPENSATORY OFF; EL = EARNED LEAVE; HL = STARLINK HOLIDAY; LAD = LATE ARRIVAL DEDUCTI; LWP = LEAVE WITHOUT PAY; OD = OUT DUTY; RH = RESTRICTED HOLIDAY; SL = SL;																
25	MISC --> HLD = Holiday ; MIS = Missing punch entry ; ?_ = Invalid Declaration																

6. CANTEEN REPORT

6.1 DAILY CANTEEN REPORT: This Report generate the data of Daily canteen wise according to purpose or rate of purpose that's employee consumed on daily basis.

Company Name:-Starlink Communication Pvt Ltd.												
Run Date & Time :-20/03/2025 03:46:53												
Daily Canteen Report from 19-Mar-2025 to 20-Mar-2025												
SNo.	PAYCODE	PRESENTCA	EMPNAME	GUARDIAN	DEPARTME	DINNER	LUNCH	Snacks1	Snacks2	Snacks3	Total	Total-Amou
1	A1155	A1155	PHOOL SINGH		Store	0	1	0	0	0	1	38
2	A1558	A1558	SANOJ KUMAR		Store	0	1	0	0	0	1	38
3	A2170	A2170	DHARMENDER		Machine Sh	0	1	0	0	0	1	38
4	A2203	A2203	SURESH KUMAR		Heat Treatn	0	1	0	0	0	1	38
5	A2286	A2286	RAKESH SINGH		Machine Sh	1	0	0	0	0	1	38
6	A2398	A2398	HARISH KUMAR		Domestic -	0	1	0	0	0	1	38
7	A2412	A2412	VIJENDRA PRASAD		Machine Sh	1	0	0	0	0	1	38
8	A2439	A2439	JITENDRA		Forge Shop	1	0	0	0	0	1	38
9	A2452	A2452	VISHNU KUMR		Machine Sh	0	1	0	0	0	1	38
10	A2476	A2476	PRAKASH		Heat Treatn	0	1	0	0	0	1	38
11	A2477	A2477	ASHISH		Heat Treatn	1	0	0	0	0	1	38
12	A2503	A2503	MAHENDRA KUMAR BA		Domestic -	1	0	0	0	0	1	38
13	A2508	A2508	SATANDAR PRASAD		Domestic -	1	1	0	0	0	2	76

6.2 Daily Punch Report: This report generate the data of daily canteen punch .

Company Name:-Starlink Communication Pvt Ltd.									
Run Date & Time :-20/03/2025 03:47:30									
Daily Punch Report for 19-Mar-2025									
PayCode	EmployeeName	Company	Department	Designation	Category	Punch Date	Punch Time	ItemName	ItemRate
SMD1388	DIVAKAR SINGH	Starlink Communication Pvt Ltd.	Store	Store Keeper	Contractual	19 Mar 2025	12:05	LUNCH	38
SMD1388	DIVAKAR SINGH	Starlink Communication Pvt Ltd.	Store	Store Keeper	Contractual	19 Mar 2025	20:46	DINNER	38
SMD1389	ADESH SINGH	Starlink Communication Pvt Ltd.	Store	Store Keeper	Contractual	19 Mar 2025	12:09	LUNCH	38
SMD1389	ADESH SINGH	Starlink Communication Pvt Ltd.	Store	Store Keeper	Contractual	19 Mar 2025	20:20	DINNER	38
SMD1427	RAJESH	Starlink Communication Pvt Ltd.	Admin	Gardener	Contractual	19 Mar 2025	12:06	LUNCH	38
SMD1902	ABHAY SINGH	Starlink Communication Pvt Ltd.	Store	Store Keeper	Contractual	19 Mar 2025	11:46	LUNCH	38
SMD1913	NARENDER K	Starlink Communication Pvt Ltd.	Forge Shop	Triming Oper	Contractual	19 Mar 2025	19:57	DINNER	38
SMD1921	SUNIL KUMAR	Starlink Communication Pvt Ltd.	Export - QA	Inspector	Contractual	19 Mar 2025	11:31	LUNCH	38

6.3 MONTHLY CANTEEN REPORT: This report generates monthly canteen details based on the purpose for which an employee consumed them.

Company Name:-Uniproducts (India) Ltd. Rewari																					
Run Date & Time :-20/03/2025																					
Monthly Canteen Report from 21-Feb-2025 to 06-Mar-2025																					
PayCode:	100033						EmployeeName:	Deepak Chauhan						Company:	roducts (India) Ltd. Rewari						Department:
MENU	21	22	23	24	25	26	27	28	01	02	03	04	05	06	Total	Amount					
LUNCH	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	35				
DINNER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Total	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	35				
PayCode:	100084						EmployeeName:	Birender Singh						Company:	roducts (India) Ltd. Rewari						Department:
MENU	21	22	23	24	25	26	27	28	01	02	03	04	05	06	Total	Amount					
LUNCH	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2	70				
DINNER	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	1	35				
Total	0	0	0	0	0	0	0	0	1	0	0	1	1	0	0	3	105				

6.4 SUMMARY CANTEEN REPORT

Company Name:-Starlink Communication Pvt Ltd.											
Run Date & Time :-20/03/2025											
Monthly Summary Report from 21-Feb-2025 to 20-Mar-2025											
PayCode	EmployeeName	Company	Department	Designation	Category	UNITS		Amount		Total	
						LUNCH	DINNER	LUNCH	DINNER	Unit	Amount
100029	Ravinder Singh	Starlink Communication Pvt Ltd.	Accounts	DGM	STAFF	1	0	35	0	1	35
100033	Deepak Chauhan	Starlink Communication Pvt Ltd.	HR & Admin	AM	STAFF	2	0	70	0	2	70
100037	Rinku Kumar	Starlink Communication Pvt Ltd.	Accounts	AM	STAFF	1	0	35	0	1	35
100084	Birender Singh	Starlink Communication Pvt Ltd.	IT	FTT	STAFF	3	1	105	35	4	140
100090	Hansraj	Starlink Communication Pvt Ltd.	M&U	GET	STAFF	4	0	140	0	4	140
100108	Jitender Singh	Starlink Communication Pvt Ltd.	HR & Admin	Executive	STAFF	13	0	455	0	13	455
100110	Ashwani Saini	Starlink Communication Pvt Ltd.	M&U	FTT	STAFF	0	5	0	175	5	175
100116	Gulshan Kumar	Starlink Communication Pvt Ltd.	M&U	Sr. Manager	STAFF	9	1	315	35	10	350

6.5 Monthly Cost Report

Company Name:-Starlink Communication Pvt. Ltd.									
Run Date & Time :-20/03/2025									
Monthly Cost Report from 21-Feb-2025 to 08-Mar-2025									
SNo.	PAYCODE	PRESENTC	EMPNAM	GUARDIA	DEPARTM	DINNER	LUNCH	Total	Total-Amoun
1	100027	00100027	Sanjeev Kumar	PPC		4	2	6	210
2	100033	00100033	Deepak Chauhan	HR & Adm		0	1	1	35
3	100045	00100045	Amit Kumar	PPC		0	2	2	70
4	100050	00100050	Manoj Singh	PPC		0	10	10	350
5	100084	00100084	Birender Singh	IT		1	3	4	140
6	100090	00100090	Hansraj	M&U		0	4	4	140
7	100097	00100097	Devid Kumar	PPC		0	11	11	385
8	100108	00100108	Jitender Singh	HR & Adm		0	8	8	280
9	100110	00100110	Ashwani Saini	M&U		4	0	4	140
10	100116	00100116	Gulshan Kumar	M&U		1	7	8	280
11	100123	00100123	Sandeep	IT		0	8	8	280

6.6 Canteen Monthly Item Report

Company Name:-Starlink Communication Pvt Ltd.									
Run Date & Time :-20/03/2025									
Canteen Monthly Item Report from 21-Feb-2025 to 08-Mar-2025									
SNo.	PAYCODE	PRESENTC	EMPNAM	GUARDIA	DEPARTM	DINNER	LUNCH	Total	Total-Amount
1	100016	00100016	Sunil Kumar		Store	0	13	13	455
2	100024	00100024	Yashpal Singh		Store	1	14	15	525
3	100027	00100027	Sanjeev Kumar		PPC	4	2	6	210
4	100033	00100033	Deepak Chauhan		HR & Adm	0	1	1	35
5	100045	00100045	Amit Kumar		PPC	0	2	2	70
6	100050	00100050	Manoj Singh		PPC	0	10	10	350
7	100057	00100057	Charan Singh		Store	0	13	13	455
8	100084	00100084	Birender Singh		IT	1	3	4	140
9	100090	00100090	Hansraj		M&U	0	4	4	140

6.7 Monthly Canteen Punch Report

Company Name:-Uniproducts (India) Ltd. Rewari																
Run Date & Time :-20/03/2025																
Monthly Canteen Punch from -Feb-2025 to -Mar-2025																
** Code & Name :-	100108	Jitender Singh				Department :-			HR & Adm	Designation :-			Executive			
Date	21	22	23	24	25	26	27	28	01	02	03	04	05	06	07	08
LUNCH	13:56	13:10		13:48		13:18	13:29		13:20		13:36			13:39		
DINNER																
** Code & Name :-	100123	Sandeep				Department :-			IT	Designation :-			FTT			
Date	21	22	23	24	25	26	27	28	01	02	03	04	05	06	07	08
LUNCH	13:35			13:38		13:50	13:48	13:26	13:43		13:49			13:45		
DINNER																

7. LEAVE REPORTS

7.1 LEAVE CARD: The Leave Card for each individual employee for a particular year can be generated which gives the details of the Accrual Leaves, Consumed Leaves and the Leave Balance to his credit.

Card No.:-	00001426			
PayCode & Name.:-	00001426 - Bhushan Parshuram Shende			
Leave Type	Leave Accrued	Leave Consumed	Leave Encash	Leave Balance
CL	0	0	0	0
Privilege leave	0	0	0	0
C-OFF	0	0	0	0
Total :-	0	0	0	0
Card No.:-	00000989			
PayCode & Name.:-	0989 - PIYUSHGIRI P MEGHANATHI			
Leave Type	Leave Accrued	Leave Consumed	Leave Encash	Leave Balance
CL	0	0	0	0
Privilege leave	15	0	0	15
C-OFF	0	0	0	0
Total :-	15	0	0	15

7.2 SANCTIONED LEAVES : This report shows the details of the Sanctioned Leave taken by the employee. Apart from other Details, it also shows whether the Leave has been posted through Voucher or is through the Reason Card.

		COMPANY NAME :-		Haridwar Plant							
Sanction Leave Report From :- '01-Jan-2025 To '31-Jan-2025											
Sl_No.	PayCode	EmpName	Designation.	From Date	ToDate	Voucher No	Leave Code	Leave Type	Leave Amount	Posted	Remarks
1	H19184	Parmatma	Technician	23-Jan-2025	23-Jan-2025		A2	A	1	Y	
2	H19313	Meenu	Helper	23-Jan-2025	23-Jan-2025		A2	A	1	Y	
3	H19451	Shailesh Pathak	Operator	01-Jan-2025	01-Jan-2025		A2	A	1	Y	
4	H19634	Sukhapal Singh	Operator	01-Jan-2025	01-Jan-2025		A2	A	1	Y	
5	H19637	Surjeet Kumar	Helper	23-Jan-2025	23-Jan-2025		A2	A	1	Y	
6	H19670	Ankit Ahalawat	Supervisor	01-Jan-2025	01-Jan-2025		A2	A	1	Y	
7	H19679	Rupa	Helper	23-Jan-2025	23-Jan-2025		A2	A	1	Y	
8	H19706	Harit Kumar	Operator	01-Jan-2025	01-Jan-2025		A2	A	1	Y	
9	H19720	Prashant Chaudhary		01-Jan-2025	01-Jan-2025		A2	A	1	Y	

7.3 LEAVE ACCURAL: This report shows the details of the Leave Accrued for each individual employee during a particular year. The fields defined are as per the Leave fields defined in the Leave Master.

COMPANY NAME :-		Haridwar Plant							
Leave Accrual Report as on :- '2025									
Sl No.	PayCode	Employee Name	L01	L02	L03	L04	L05	L06	L07
			PL	CL	SL	OD	LOP	SRT	A2
1	H19049	Dileep Kumar	15	0	0	0	0	0	0
2	H19155	Santosh Kumar	21	0	0	0	0	0	0
3	H19168	Azad Singh	18	0	0	0	0	0	0
4	H19184	Parmatma	19	0	0	0	0	0	0
5	H19194	Ankush	21	0	0	0	0	0	0
6	H19199	Nitesh Kumar	17	0	0	0	0	0	0
7	H19271	Ranjeet Singh	19	0	0	0	0	0	0

7.4 LEAVE BALANCE: This report shows the details of the Leave Balance for each individual employee during a particular year. The fields defined are as per the Leave fields defined in the Leave Master.

COMPANY NAME :-		Starlink Communication Pvt. Ltd.					
Leave Balance Report as on :- '2025							
Sl No.	PayCode	Employee Name	L01	L02	L03	L04	L05
			EL	CL	AB	COF	ML
1	49	D S Raveesha	12	7	3	10	0
2	50	VASIM AHAMED	0	0	0	0	0
3	TEST2	TEST EMPLOYEE	7	15	7	7	100

7.5 LEAVE REGISTER: This report shows the details of the Leave Register for each individual employee during a particular year. The fields defined are as per the Leave fields defined in the Leave Master. This fields the leave applied by employee on particular date

COMPANY NAME :- Starlink Communication Pvt. Ltd.							
Leave Register Report as on :- '2025							
Card No. :	0049						
Payroll Code & Name :	0049 - D S Raveesha						
Father`s Name :							
Leave Code & Description :	AB - ABSENT	A	Accrued :	7	Leave Apply Date :	HOD Approved Date :	HOD Approve by :
04-Mar-2025				1	11-03-2025	11-03-2025	VASIM AHAMED
05-Mar-2025				1	11-03-2025	11-03-2025	VASIM AHAMED
06-Mar-2025				1	11-03-2025	11-03-2025	VASIM AHAMED
07-Mar-2025				1	11-03-2025	11-03-2025	VASIM AHAMED
			Balance	3			
Leave Code & Description :	CL - CASUAL LEAVE	L	Accrued :	7			
10-Mar-2025				1	10-03-2025	11-03-2025	VASIM AHAMED
			Balance	7			
Leave Code & Description :	EL - EARNED LEAVE	L	Accrued :	12			
			Balance	12			
Leave Code & Description :	COF - COFF	P	Accrued :	10			
			Balance	10			

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